

Borough of Lavallette
1306 Grand Central Avenue
Lavallette, NJ 08735

Office of
Secretary to the Planning Board
732 793-5105

APPLICATION TO THE PLANNING BOARD
FOR APPEAL OF A SUBSTANTIAL DAMAGE
DETERMINATION

TO BE COMPLETED BY OFFICE STAFF ONLY

Date Filed: _____ Case No.: _____

Application Fee: _____ Escrow Deposit: _____

Completeness Certified: _____ Scheduled for Hearing: _____

IMPORTANT NOTICE

A non-corporate applicant may represent his or her own matter. Business and corporate applicants must be represented by an attorney-at-law admitted to practice in the State of New Jersey. No case on behalf of any applicant may be presented by an engineer or any other person not admitted to law practice in the State of New Jersey.

Applicants are cautioned that the burden of proof of showing justification for the requested developments is upon the applicant under the Laws of the State of New Jersey. Applicants are further cautioned that particularly with applications involving requests for variances and conditional use permits, that there are specific legal requirements imposed by the Law of the State of New Jersey and applicants are, therefore, cautioned to consider seeking adequate legal advice.

TO BE COMPLETED BY APPLICANT

We require fourteen (14) copies of this application with supporting documentation and an affidavit affirming that the applicant has not and will not seek any state or federal funds using the previously issued substantially damaged determination letter to be filed with the Secretary of the Planning Board at least 30 days prior to the intended meeting.

1. Applicant

Name: _____

Address: _____

Telephone: Home: _____ E-mail: _____

Cell: _____ Work: _____ Fax: _____

Property Address: _____

Block & Lot: _____

Applicant is a: Corporation _____ Partnership _____ Individual (s) _____ Condominium* _____

Other (Please Specify): _____

*Applicants who are owners of a condominium should either have the condominium association apply to the Planning Board or obtain a notarized affidavit from the Condominium Association showing that the association approves of the application and all of its particulars.

2. Disclosure Statement

Pursuant to NJSA 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with NJSA 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the name and address of the non-corporate stockholders and partners exceeding 10% ownership criterion have been disclosed.

Name: _____ Address: _____ Interest: _____
Name: _____ Address: _____ Interest: _____
Name: _____ Address: _____ Interest: _____

3. If Applicant is other than the Owner, provide the following information on the Owner(s):

Owner's Name:

Address:

Telephone: (Home): _____ (Work): _____ (Cell): _____

Relationship of the applicant to the property in question:

Owner: _____ Lessee: _____ Purchaser under contract: _____
Condominium Officer: _____ Other: _____

4. Authorization by Owner: (If anyone other than the above owner is making this application, the following authorization must be executed)

To the Planning Board of the Borough of Lavallette: _____
(Name of Designee)

is hereby authorized to make the within application.

_____ Date _____ Signature of Owner

***5. Applicants Attorney:** _____

Address: _____

Telephone: _____ Fax _____

***6. Applicants Architect or Engineer:** _____

Address: _____

Telephone: _____ Fax _____

***7. List any expert who will prepare plans, submit a report or who will testify for the applicant:**

Address: _____

Telephone: _____ Fax _____

***Not required if self-represented**

8. Subject Property

Location: Tax Map Block: _____ Lot(s): _____ Zoning District: _____

Address: _____

Present use of Property: _____

Dimensions: Frontage: _____, Depth: _____, Total Area: _____

9. Purpose of Application:

- ___ On the basis of insufficient information
- ___ Errors
- ___ Repair/Improvement costs that should be included/excluded
- ___ Inappropriate valuations of costs for proposed work
- ___ Inappropriate method to determine the market value of the building

10. Appeals of Decisions:

The owner may appeal a Substantial Damage determination on the basis of insufficient information, errors, repair/improvement costs that should be included/excluded, inappropriate valuations of costs for the proposed work, or an inappropriate method to determine the market value of the building.

11. Planning Board Secretary will obtain **CERTIFICATION FROM THE TAX COLLECTOR** that all property taxes and utility payments due on the property have been paid.

12. CERTIFICATION: I certify that the foregoing statements and the materials submitted are true and waive all applicable time limits until the first public hearings of this application. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for Corporation or that I am a general partner of the partnership applicant. (If the applicant is a partnership, this must be signed by a general partner)

Sworn and subscribed before me this _____ day of _____ 20__.

Notary Public

Signature of Applicant

Signature of Owner

13. Consent to Inspection: The undersigned hereby grants access to the premises by the Planning Board Members, Staff and Professionals to inspect and perform site inspections. Any access to the interior will be at reasonable hours and on reasonable notice to the property owner.

Signature of Owner

14. I understand that the sum of \$ _____ has been deposited in the escrow account. In accordance with Ordinance of the Borough of Lavallette, I further understand that the escrow account is established to cover the cost of professional service including engineering, planning, and other expenses associated with the review of this application and submitted materials, and the publication of the decision by the Board. Sums not utilized in the review process will be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and agree to add that sum to the escrow within fifteen (15) days of notification.

Date

Signature of Applicant

Fees to accompany this application: \$300 Application fee non-refundable
\$500 Escrow

Two separate checks made payable to the Borough of Lavallette