

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018
(UNAUDITED)**

POPULATION LAST CENSUS	<u>1,875</u>
NET VALUATION TAXABLE 2018	<u>\$1,898,614,634.00</u>
MUNICODE	<u>1515</u>

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2019
MUNICIPALITIES - FEBRUARY 10, 2019**

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

Borough _____ of _____ Lavallette _____ County of _____ Ocean _____

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Christine Sierfeld

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Christine Sierfeld am the Chief Financial Officer, License #N-0798, of the Borough of Lavallette, County of Ocean and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: No

Signature	<u>Christine Sierfeld</u>
Title	_____
Address	<u>1306 Grand Central Avenue</u> <u>Lavallette, NJ 08735</u> <u>US</u>
Phone Number	_____
Email	<u>csierfeld@lavallette.org</u>

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough of Lavallette as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Robert Oliwa

Registered Municipal Accountant
Oliwa & Company

Firm Name
3 Broad Street
Freehold, New Jersey 07728

Address
732-780-5106

Phone Number
roliwa@oliwacpas.com

Email

Certified by me
4/29/2019

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION
BY
CHIEF FINANCIAL OFFICER**

*One of the following Certifications must be signed by the Chief Financial Officer if
your municipality is eligible for local examination.*

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did **not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did **not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will **not** apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>Lavallette</u>
Chief Financial Officer:	<u>Christine Sierfeld</u>
Signature:	<u>Christine Sierfeld</u>
Certificate #:	<u></u>
Date:	<u>4/30/2019</u>

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>Lavallette</u>
Chief Financial Officer:	<u></u>
Signature:	<u></u>
Certificate #:	<u></u>
Date:	<u>3/6/2019</u>

21-6000788
 Fed I.D. #
Lavallette
 Municipality
Ocean
 County

**Report of Federal and State Financial Assistance
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	<u>\$28,471.80</u>	<u>\$41,884.17</u>	<u>\$</u>

Type of Audit required by OMB Uniform
Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in
 Accordance with Government Auditing
 Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Christine Sierfeld
 Signature of Chief Financial Officer

4/30/2019
 Date

IMPORTANT!
READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Lavallette, County of Ocean during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: _____
Name: _____
Title: _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)



MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of **\$1,915,425,384**

Sharon Morgan
SIGNATURE OF TAX ASSESSOR

Lavallette
MUNICIPALITY

Ocean
COUNTY

CURRENT FUND ASSETS
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	6,254,655.17	
Change Fund	300.00	
Sub Total Cash	6,254,955.17	
Investments:		
Other Receivables		
Due from State of NJ - Senior Citizens & Veterans Deductions	7,452.58	
Sub Total Assets not offset by Reserve for Receivables	7,452.58	
Receivables and Other Assets with Full Reserves		
Delinquent Taxes	260,896.14	
Revenue Accounts Receivable	1,417.46	
Magistrate - Cash Advance	100.00	
Sub Total Receivables and Other Assets with Reserves	262,413.60	
Deferred Charges		
Total Assets	6,524,821.35	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	253,027.83	
Appropriation Reserves	201,247.58	
Accounts Payable	60,603.68	
Tax Overpayments	51,488.02	
Local District School Tax Payable	1,123,727.23	
Due County for Added and Omitted Taxes	66,169.92	
Prepaid Taxes	251,690.98	
Reserve for FEMA	835,044.85	
Reserve for Goose Patrol	8,670.00	
Reserve for Insurance Reimbursement	722,152.79	
Reserve for Hurricane Sandy	11,703.74	
Reserve for Private Donations	5,950.00	
Prepaid Beach Badges	18,315.00	
Due to Federal and State Grant Fund	14,750.95	
Interfund Payable - General Capital	117,114.17	
Total Liabilities	3,741,656.74	
Total Liabilities, Reserves and Fund Balance:		
Reserve for Receivables	262,413.60	
Fund Balance	2,520,751.01	
Total Liabilities, Reserves and Fund Balance	6,524,821.35	

**FEDERAL AND STATE GRANT FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Assets		
Federal and State Grants Receivable	33,429.26	
Due from Current Fund	14,750.95	
Total Assets Federal and State Grant Fund	48,180.21	
Liabilities		
Appropriated Reserves for Federal and State Grants	45,450.77	
Unappropriated Reserves for Federal and State Grants	2,729.44	
Total Liabilities Federal and State Grant Fund	48,180.21	

CAPITAL FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Assets		
Cash	563,974.83	
DOT Grants Receivable	182,202.56	
Interfund "Defined by user" Receivable	117,114.17	
Deferred Charges		
Deferred Charges to Future Taxation - Unfunded	1,326,005.12	
Deferred Charges to Future Taxation - Funded	6,425,000.00	
Total Deferred Charges	7,751,005.12	
Total Assets General Capital Fund	8,614,296.68	
Liabilities		
Contracts Payable	180,469.98	
Improvement Authorizations - Funded	77,414.21	
Improvement Authorizations - Unfunded	457,141.40	
General Capital Bonds	6,425,000.00	
Bond Anticipation Notes	1,292,831.00	
Reserve for DOT Receivables	95,487.93	
Other "Defined by User"	42,585.43	
Capital Improvement Fund	34,587.41	
Total Liabilities and Reserves	8,605,517.36	
Fund Balance		
Capital Surplus	8,779.32	
Total General Capital Liabilities	8,614,296.68	

**TRUST ASSESSMENT FUND
 COMPARATIVE BALANCE SHEET – REGULATORY BASIS
 AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Investments		
Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Liabilities and Reserves		
Fund Balance		

OTHER TRUST FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Animal Control Trust Assets		
Cash	913.86	
Total Dog Trust Assets	913.86	
Animal Control Trust Liabilities		
Reserve for Animal Control	913.86	
Total Dog Trust Reserves	913.86	
CDBG Trust Assets		
CDBG Trust Liabilities		
LOSAP Trust Assets		
LOSAP Trust Liabilities		
Open Space Trust Assets		
Open Space Trust Liabilities		
Other Trust Assets		
Cash	800,993.87	
Total Other Trust Assets	800,993.87	
Other Trust Liabilities		
Reserve for Payroll Account	48,536.18	
Total Miscellaneous Trust Reserves (31-287)	725,457.69	
Total Trust Escrow Reserves (31-286)	27,000.00	
Total Other Trust Reserves and Liabilities	800,993.87	

**PUBLIC ASSISTANCE FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u> </u>
Assets	<u> </u>	<u> </u>
Liabilities and Reserves	<u> </u>	<u> </u>

SCHEDULE OF TRUST FUND RESERVES

<u>Purpose</u>	<u>Amount Dec. 31, 2017 Per Audit Report</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance as of Dec. 31, 2018</u>
Accumulated Absences	\$31,387.03	\$10,000.00	\$26,041.88	\$15,345.15
Developers' Escrow Fund	\$9,656.76	\$31,841.50	\$35,453.20	\$6,045.06
Disposal of Forfeited Property	\$1,984.90	\$	\$	\$1,984.90
Municipal Alliance on Alcohol and Drug Abuse- Program Income	\$1,176.00	\$	\$	\$1,176.00
Off Duty Police	\$10,470.77	\$100,194.99	\$98,630.10	\$12,035.66
Parking Offenses Adjudication Act	\$1,874.00	\$128.00	\$1,301.00	\$701.00
Performance Bond	\$13,000.00	\$1,000.00	\$1,000.00	\$13,000.00
Police Vest Fund	\$98.84	\$1,071.05	\$	\$1,169.89
Public Access Trust	\$30,150.00	\$	\$30,150.00	\$0.00
Public Defender	\$1,097.10	\$844.50	\$1,400.00	\$541.60
Recreation	\$16,876.35	\$25,405.55	\$26,308.03	\$15,973.87
Recycling Program	\$43,944.63	\$8,387.00	\$8,543.60	\$43,788.03
Snow Removal	\$65,098.81	\$8,000.00	\$27,543.36	\$45,555.45
Solar Energy Application Escrow	\$2,070.00	\$	\$	\$2,070.00
Street Opening Inspection Fees	\$22,062.00	\$2,300.00	\$1,327.00	\$23,035.00
Tax Sale Premiums	\$91,000.00	\$	\$64,000.00	\$27,000.00
Unemployment Compensation	\$77,634.12	\$16,479.16	\$27,964.84	\$66,148.44
Uniform Construction Code	\$441,888.31	\$439,370.55	\$405,621.22	\$475,637.64
Uniform Fire Safety	\$1,250.00	\$	\$	\$1,250.00
Totals	\$862,719.62	\$645,022.30	\$755,284.23	\$752,457.69

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets "Unfinanced"						
Totals	0.00					0.00

CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General		564,439.52	464.69	563,974.83
Current	847.94	6,292,706.77	38,899.54	6,254,655.17
Electric Utility Assessment Trust				
Electric Utility Capital		1,573,409.69	72.10	1,573,337.59
Electric Utility Operating	129.79	689,870.12	14,278.91	675,721.00
Federal and State Grant Fund				
Municipal Open Space Trust Fund				
Public Assistance #1**				
Public Assistance #2**				
Sewer Utility Assessment Trust				
Sewer Utility Capital		136,339.80	115.56	136,224.24
Sewer Utility Operating	12,169.31	733,339.62		745,508.93
Trust - Assessment				
Trust - Dog License		915.06	1.20	913.86
Trust - Other	1.20	806,790.46	5,797.79	800,993.87
Water Utility Assessment Trust				
Water Utility Capital		497,207.90	199.68	497,008.22
Water Utility Operating	507.99	687,119.76	12,053.75	675,574.00
Total	13,656.23	11,982,138.70	71,883.22	11,923,911.71

* - Include Deposits In Transit

** - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Robert Oliwa Title: Registered Municipal Accountant

CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
PNC - Beach	28,823.31
PNC - Construction Code	475,636.44
PNC - Current	6,074,559.21
PNC - Disbursement	188,899.54
PNC - Dog Licenses	915.06
PNC - Electric Capital	76,819.71
PNC - Electric Capital FEMA	1,496,589.98
PNC - Electric Operating	645,841.83
PNC - FEMA	424.71
PNC - General Capital	564,439.52
PNC - Local Law Enforcement Trust	1,986.58
PNC - Miscellaneous Trust	208,855.00
PNC - Payroll	44,028.29
PNC - Payroll Agency Trust	54,164.00
PNC - Sewer Capital	136,339.80
PNC - Sewer Operating	733,339.62
PNC - SUI Trust	66,148.44
PNC - Water Capital	239,106.92
PNC - Water Capital FEMA	258,100.98
PNC - Water Operating	687,119.76
Total	11,982,138.70

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
Recycling Tonnage		6,116.85			-6,116.85	0.00	Unappropriated Reserve Realized
Clean Communities		12,085.85	12,085.85			0.00	
Body Armor Replacement		1,544.49			-1,544.49	0.00	Unappropriated Reserve Realized
Ocean County Tourism		1,250.00	1,250.00			0.00	
CDBG - Handicap Accessible Ramp - Trenton Avenue	32,000.00		27,471.80			4,528.20	
CDBG - Planning Assistance	394.50			394.50		0.00	
History Grant	125.00	1,000.00	925.00			200.00	
Local Arts Program	2,950.00	750.00	1,675.00			2,025.00	
Municipal Alliance on Alcoholism and Drug Abuse	15,801.16	21,461.00	11,386.10			25,876.06	
NJ Dept. of Law and Public Safety - COPS in Shops	800.00					800.00	
Total	52,070.66	44,208.19	54,793.75	394.50	-7,661.34	33,429.26	

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
Alcohol Education and Rehabilitation Grant	3,790.52						3,790.52	
Body Armor Replacement Fund	4,762.48	1,544.49		1,882.10			4,424.87	
CDBG - Handicap Accessible Ramp - Trenton Avenue	32,099.00			28,471.80		3,304.50	6,931.70	Encumbrances Payable
CDBG - Planning Assistance	62.00				62.00		0.00	
Clean Communities			12,085.85	12,085.85			0.00	
County of Ocean Tourism			1,250.00	1,250.00			0.00	
Drunk Driving Enforcement Fund	3,353.05						3,353.05	
History Grant		1,000.00		1,000.00			0.00	
Local Arts Program		750.00		750.00			0.00	
Municipal Alliance on Alcoholism and Drug Abuse - 2016	8,266.58						8,266.58	
Municipal Alliance on Alcoholism and Drug Abuse - 2017	4,577.28						4,577.28	
Municipal Alliance on Alcoholism and Drug Abuse - 2018		26,826.25		20,725.24			6,101.01	
NJ Dept. of Law and Public Safety - COPS in Shops	800.00						800.00	
Recycling Tonnage Grant	8,279.89	6,116.85		7,190.98			7,205.76	
Total	65,990.80	36,237.59	13,335.85	73,355.97	62.00	3,304.50	45,450.77	

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Body Armor Replacement Fund	1,544.49	1,544.49					0.00	
Drunk Driving Enforcement Fund				2,729.44			2,729.44	
Recycling Tonnage Grant	6,116.85	6,116.85					0.00	
Total	7,661.34	7,661.34	0.00	2,729.44	0.00	0.00	2,729.44	

LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxx	1,078,878.73
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	777,957.38
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	3,790,884.00
Levy Calendar Year 2018	xxxxxxxxxx	
Paid	3,746,035.50	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	1,123,727.23	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	777,957.38	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	5,647,720.11	5,647,720.11

Amount Deferred during year _____

* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018 Levy	xxxxxxxxxx	
Added and Omitted Levy	xxxxxxxxxx	
Interest Earned	xxxxxxxxxx	
Expenditures		xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	0.00	0.00

REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	0.00	0.00

Amount Deferred during Year _____
 # Must include unpaid requisitions

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	0.00	0.00

Amount Deferred during year _____
 # Must include unpaid requisitions

COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxx	0.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	187,995.65
2018 Levy	xxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxx	7,464,698.45
County Library	xxxxxxxxxx	814,481.16
County Health	xxxxxxxxxx	294,106.02
County Open Space Preservation	xxxxxxxxxx	258,083.92
Due County for Added and Omitted Taxes	xxxxxxxxxx	66,169.92
Paid	9,019,365.20	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	0.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	66,169.92	xxxxxxxxxx
	9,085,535.12	9,085,535.12

Paid for Regular County Levies	8,831,369.55	
Paid for Added and Omitted Taxes	187,995.65	

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018 Levy (List Each Type of District Tax Separately – see Footnote)	xxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxx	
Total 2018 Levy	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	0.00	0.00

Footnote: Please state the number of districts in each instance.

STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	1,200,000.00	1,200,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	1,759,394.96	1,820,579.64	61,184.68
Added by N.J.S.A. 40A:4-87	13,335.85	13,335.85	0.00
Total Miscellaneous Revenue Anticipated	1,772,730.81	1,833,915.49	61,184.68
Receipts from Delinquent Taxes	195,900.00	246,778.74	50,878.74
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	5,809,603.80	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax		xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	5,809,603.80	6,032,983.40	223,379.60
	8,978,234.61	9,313,677.63	335,443.02

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	18,296,406.87
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax	3,790,884.00	xxxxxxxxxx
Regional School Tax		xxxxxxxxxx
Regional High School Tax		xxxxxxxxxx
County Taxes	8,831,369.55	xxxxxxxxxx
Due County for Added and Omitted Taxes	66,169.92	xxxxxxxxxx
Special District Taxes		xxxxxxxxxx
Municipal Open Space Tax		xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	425,000.00
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	6,032,983.40	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	18,721,406.87	18,721,406.87

* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET REVENUES 2018
MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or (Deficit)
Clean Communities Grant	12,085.85	12,085.85	0.00
County of Ocean Tourism	1,250.00	1,250.00	0.00
TOTAL	13,335.85	13,335.85	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: _____ Christine Sierfeld _____

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018

2018 Budget as Adopted	8,964,898.76
2018 Budget - Added by N.J.S.A. 40A:4-87	13,335.85
Appropriated for 2018 (Budget Statement Item 9)	8,978,234.61
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)	
Total General Appropriations (Budget Statement Item 9)	8,978,234.61
Add: Overexpenditures (see footnote)	
Total Appropriations and Overexpenditures	8,978,234.61
Deduct Expenditures:	
Paid or Charged [Budget Statement Item (L)]	7,931,169.01
Paid or Charged - Reserve for Uncollected Taxes	425,000.00
Reserved	201,247.58
Total Expenditures	8,557,416.59
Unexpended Balances Cancelled (see footnote)	420,818.02

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR
LOCAL DISTRICT SCHOOL PURPOSES
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

RESULTS OF 2018 OPERATION
CURRENT FUND

	Debit	Credit
Tax Appeals	1,755.94	
Due to Grantor Reserve Cancelled		4,300.05
Cancellation of Reserves for Federal and State Grants (Credit)		62.00
Cancellation of Accounts Payable		27,800.00
Cancellation of Federal and State Grants Receivable (Debit)	394.50	
Deferred School Tax Revenue: Balance December 31, CY		777,957.38
Deferred School Tax Revenue: Balance January 1, CY	777,957.38	
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Deficit in Anticipated Revenues: Required Collection of Current Taxes		
Excess of Anticipated Revenues: Delinquent Tax Collections		50,878.74
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		61,184.68
Excess of Anticipated Revenues: Required Collection of Current Taxes		223,379.60
Interfund Advances Originating in CY (Debit)		
Miscellaneous Revenue Not Anticipated		425,480.18
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Prior Years Interfunds Returned in CY (Credit)		
Refund of Prior Year Revenue (Debit)		
Sale of Municipal Assets (Credit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		420,818.02
Unexpended Balances of PY Appropriation Reserves (Credit)		332,762.07
Surplus Balance	1,544,514.90	xxxxxxxxxx
Deficit Balance	xxxxxxxxxx	
	2,324,622.72	2,324,622.72

SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Returned Check Fees	400.00
Non-Federal Cost Share Match Program	4,545.12
Voided Checks	338.00
Appliance/Cleanup Fees	14,945.00
Business Registration Fees	25.00
Copies	266.86
Court Lease Payments	6,960.00
Facilities Use Permit Fee	575.00
Food Truck Permits	2,500.00
For Profit Vendor Activities Fees	7,219.94
Gazebo/Pavilion Use Fee	4,600.00
Homestead Rebate Administrative Fee	312.00
Lavallette Post Office Rent	43,333.29
Mayoral Marriage Fees	600.00
Newspaper Vending Machines	360.00
Off-Duty Police Administrative Fee	23,162.87
Other Miscellaneous Revenue	22,275.41
Pole Rental	3,076.50
Police Reports	263.16
Seaside Park Merchantile Fees	3,295.00
Residential Parking Permit Fee	1,450.00
Sale of Assets	41,678.00
Seaside Park Rental Inspection Fees	66,450.00
Seaside Park Zoning Application Fees	28,880.00
Senior Citizens and Veterans Administrative Payment	815.00
Special Event Application Fee	450.00
Street Openings	6,250.00
Tennis	4,150.00
T-Mobile and Metro PCS	46,382.73
Verizon Mobile Contract	44,482.30
Waterfront Owners Lists	240.00
Zoning Application Fees	45,199.00
Total Amount of Miscellaneous Revenues Not Anticipated	\$425,480.18

**SURPLUS – CURRENT FUND
YEAR 2018**

	Debit	Credit
Balance January 1, CY (Credit)		2,176,236.11
Amount Appropriated in the CY Budget - Cash	1,200,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Excess Resulting from CY Operations		1,544,514.90
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Surplus Balance - To Surplus		
Balance December 31, 2018	2,520,751.01	xxxxxxxxxx
	3,720,751.01	3,720,751.01

**ANALYSIS OF BALANCE DECEMBER 31, 2018
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		6,254,955.17
Investments		
Sub-Total		6,254,955.17
Deduct Cash Liabilities Marked with "C" on Trial Balance		3,741,656.74
Cash Surplus		2,513,298.43
Deficit in Cash Surplus		
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	7,452.58	
Deferred Charges #		
Cash Deficit		
Total Other Assets		7,452.58
		2,520,751.01

(FOR MUNICIPALITIES ONLY)
CURRENT TAXES – 2018 LEVY

1.	Amount of Levy as per Duplicate (Analysis) # or (Abstract of Ratables)	\$18,435,549.42
2.	Amount of Levy Special District Taxes	\$
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	\$24,970.86
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	\$112,604.27
5a.	Subtotal 2018 Levy	\$18,573,124.55
5b.	Reductions due to tax appeals **	\$
5c.	Total 2018 Tax Levy	\$18,573,124.55
6.	Transferred to Tax Title Liens	\$
7.	Transferred to Foreclosed Property	\$
8.	Remitted, Abated or Canceled	\$15,821.54
9.	Discount Allowed	\$
10.	Collected in Cash: In 2017	\$1,849,573.92
	In 2018*	\$16,346,263.96
	Homestead Benefit Revenue	\$61,068.99
	State's Share of 2018 Senior Citizens and Veterans Deductions Allowed	\$39,500.00
	Total to Line 14	\$18,296,406.87
11.	Total Credits	\$18,312,228.41
12.	Amount Outstanding December 31, 2018	\$260,896.14
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	98.5101

Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?

No

14.	Calculation of Current Taxes Realized in Cash:	
	Total of Line 10	\$18,296,406.87
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	\$
	To Current Taxes Realized in Cash	\$18,296,406.87

Note A: In showing the above percentage the following should be noted:

Where Item 5 shows \$18,573,124.55, and Item 10 shows \$18,296,406.87, the percentage represented by the cash collections would be \$18,296,406.87 / \$18,573,124.55 or 98.5101. The correct percentage to be shown as Item 13 is 98.5101%.

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

* Include overpayments applied as part of 2018 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99
To Calculate Underlying Tax Collection Rate for 2018

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash..... _____
 LESS: Proceeds from Accelerated Tax Sale..... _____
 NET Cash Collected..... _____
 Line 5c Total 2018 Tax Levy..... _____
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds
 (Net Cash Collected divided by Item 5c) is..... _____



(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash..... _____
 LESS: Proceeds from Tax Levy Sale (excluding premium)..... _____
 NET Cash Collected..... _____
 Line 5c Total 2018 Tax Levy..... _____
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds
 (Net Cash Collected divided by Item 5c) is..... _____

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due From State of New Jersey (Debit)	8,202.58	
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		0.00
2	Sr. Citizens Deductions Per Tax Billings (Debit)	2,000.00	
3	Veterans Deductions Per Tax Billings (Debit)	38,500.00	
4	Sr. Citizens Deductions Allowed By Tax Collector (Debit)	750.00	
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
7	Sr. Citizens Deductions Disallowed By Tax Collector (Credit)		1,750.00
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		
9	Received in Cash from State (Credit)		40,250.00
	Balance December 31, 2018		7,452.58
		49,452.58	49,452.58

Calculation of Amount to be included on Sheet 22, Item
10- 2018 Senior Citizens and Veterans Deductions
Allowed

Line 2	2,000.00
Line 3	38,500.00
Line 4	750.00
Sub-Total	41,250.00
Less: Line 7	1,750.00
To Item 10	39,500.00

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)**

		Debit	Credit
Balance January 1, 2018		XXXXXXXXXX	0.00
Taxes Pending Appeals	0.00	XXXXXXXXXX	XXXXXXXXXX
Interest Earned on Taxes Pending Appeals	0.00	XXXXXXXXXX	XXXXXXXXXX
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		XXXXXXXXXX	
Interest Earned on Taxes Pending State Appeals		XXXXXXXXXX	
Budget Appropriation		XXXXXXXXXX	
Cash Paid to Appellants (Including 5% Interest from Date of Payment)			XXXXXXXXXX
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			XXXXXXXXXX
Balance December 31, 2018			XXXXXXXXXX
Taxes Pending Appeals*		XXXXXXXXXX	XXXXXXXXXX
Interest Earned on Taxes Pending Appeals		XXXXXXXXXX	XXXXXXXXXX

*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Christine Sierfeld	
Signature of Tax Collector	
N-0798	3/6/2019
License #	Date

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1. Balance January 1, 2018		238,663.24	XXXXXXXXXX
A. Taxes	238,663.24	XXXXXXXXXX	XXXXXXXXXX
B. Tax Title Liens	0.00	XXXXXXXXXX	XXXXXXXXXX
2. Cancelled			
A. Taxes		XXXXXXXXXX	
B. Tax Title Liens		XXXXXXXXXX	
3. Transferred to Foreclosed Tax Title Liens:			
A. Taxes		XXXXXXXXXX	
B. Tax Title Liens		XXXXXXXXXX	
4. Added Taxes		8,115.50	XXXXXXXXXX
5. Added Tax Title Liens			XXXXXXXXXX
6. Adjustment between Taxes (Other than current year)			
A. Taxes - Transfers to Tax Title Liens		XXXXXXXXXX	
B. Tax Title Liens - Transfers from Taxes			XXXXXXXXXX
7. Balance Before Cash Payments		XXXXXXXXXX	246,778.74
8. Totals		246,778.74	246,778.74
9. Collected:		XXXXXXXXXX	246,778.74
A. Taxes	246,778.74	XXXXXXXXXX	XXXXXXXXXX
B. Tax Title Liens		XXXXXXXXXX	XXXXXXXXXX
10. Interest and Costs - 2018 Tax Sale			XXXXXXXXXX
11. 2018 Taxes Transferred to Liens			XXXXXXXXXX
12. 2018 Taxes		260,896.14	XXXXXXXXXX
13. Balance December 31, 2018		XXXXXXXXXX	260,896.14
A. Taxes	260,896.14	XXXXXXXXXX	XXXXXXXXXX
B. Tax Title Liens	0.00	XXXXXXXXXX	XXXXXXXXXX
14. Totals		507,674.88	507,674.88

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is 100.0000

16. Item No. 14 multiplied by percentage shown above is 260,896.14 and represents the maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)		
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	XXXXXXXXXX	

CONTRACT SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	XXXXXXXXXX	

MORTGAGE SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	XXXXXXXXXX	

Analysis of Sale of Property: _____ \$
 *Total Cash Collected in 2018 _____
 Realized in 2018 Budget _____
 To Results of Operation _____

DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS
(Do not include the emergency authorizations pursuant to
N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
Subtotal Current Fund	\$0.00	\$	\$	\$
Subtotal Trust Fund	\$0.00	\$	\$	\$
Subtotal Capital Fund	\$0.00	\$	\$	\$
Total Deferred Charges	\$0.00	\$	\$	\$

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH
HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR
N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT
SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

N.J.S.A. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	Totals						

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

Christine Sierfeld
 Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD
N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES**

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
Totals							

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page.

Christine Sierfeld
Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		6,775,000.00	
Cancelled (Debit)			
Issued (Credit)			
Paid (Debit)	350,000.00		
Outstanding Dec. 31, 2018	6,425,000.00	xxxxxxxxxx	
	6,775,000.00	6,775,000.00	
2019 Bond Maturities – General Capital Bonds			\$355,000.00
2019 Interest on Bonds		192,393.76	

ASSESSMENT SERIAL BONDS

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR LOANS
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

GREEN ACRES TRUST LOAN

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans		\$	
Total 2019 Debt Service for Loan			\$

LIST OF LOANS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds		\$	
2019 Interest on Bonds		\$	

TYPE I SCHOOL SERIAL BOND

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total “Interest on Bonds – Type 1 School Debt Service”			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY

	Outstanding Dec. 31, 2018	2019 Interest Requirement
	\$	\$

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
Ord. 1187 Improvements to Borough Roads including Portions of Bryn Mawr Avenue	65,000.00	7/31/2018	65,000.00	7/30/2109	2.75	0.00	1,787.50	7/30/2019
Ord. 1065 Grand Central Avenue Beautification Project	112,000.00	9/10/2010	39,483.00	7/30/2019	2.75	3,450.00	1,085.78	7/30/2019
Ord. 1074 Road Improvements to New Brunswick Avenue	50,000.00	12/29/2010	12,617.00	7/30/2019	2.75	6,600.00	346.97	7/30/2019
Ord. 1085 Improvements to the Boardwalk	95,000.00	9/10/2010	27,024.00	7/30/2019	2.75	3,450.00	743.16	7/30/2019
Ord. 1093 Road Improvements to Camden Avenue	65,000.00	9/9/2011	10,422.00	7/30/2019	2.75	3,000.00	286.61	7/30/2019
Ord. 1106 Road Improvements to Westmont Avenue	75,000.00	9/7/2012	42,400.00	7/30/2019	2.75	3,000.00	1,166.00	7/30/2019
Ord. 1125 Road Improvements to Virginia Avenue and Lavallette Avenue	150,000.00	7/28/2015	140,000.00	7/30/2019	2.75	7,894.74	3,850.00	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	190,000.00	7/29/2014	168,500.00	7/30/2019	2.75	5,000.00	4,633.75	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	95,000.00	7/28/2015	75,000.00	7/30/2019	2.75	3,275.86	2,062.50	7/30/2019
Ord. 1132 Road Improvements to Vance Avenue	29,110.00	7/28/2015	28,010.00	7/30/2019	2.75	746.41	770.28	7/30/2019
Ord. 1143 Road Improvements to Guyer Avenue	285,000.00	12/10/2015	192,500.00	7/30/2019	2.75	15,000.00	5,293.75	7/30/2019

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
Ord. 1157 Various Capital Improvements and the Acquisition of Various Capital Equipment	123,500.00	12/9/2016	123,500.00	7/30/2019	2.75	7,757.54	3,396.25	7/30/2019
Ord. 1158 Road Improvements to Elizabeth Avenue and Dover Avenue	120,000.00	12/9/2016	120,000.00	7/30/2019	2.75	6,315.79	3,300.00	7/30/2019
Ord. 1183 Capital Improvements and the Acquisition of Various Capital Equipment	248,375.00	12/21/2017	248,375.00	7/30/2019	2.75	0.00	6,830.31	7/30/2019
	1,702,985.00	XXXXXXXXXX	1,292,831.00	XXXXXXXXXX	XXXXXXXXXX	65,490.34	35,552.86	XXXXXXXXXX

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance – January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Ord. 1187 Improvements to Borough Roads including Portions of Bryn Mawr Avenue			240,000.00		187,000.44			52,999.56
Ord. 1085 Improvements to the Boardwalk	0.00	20,412.24			39.93			20,372.31
Ord. 1106 Road Improvements to Westmont Avenue	0.00	19,716.00			45.21			19,670.79
Ord. 1116/1144 Various Capital Improvements and Capital Acquisitions	0.00	15,019.76		6,612.14	6,667.69		14,964.21	
Ord. 1125 Road Improvements to Virginia Avenue and Lavallette Avenue	0.00	88,514.53			149.29			88,365.24
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	0.00	42,033.34			259.65			41,773.69
Ord. 1132 Road Improvements to Vance Avenue	0.00	20,033.98			29.87			20,004.11
Ord. 1143 Road Improvements to Guyer Avenue	0.00	115,982.54		2,439.00	4,442.27			113,979.27
Ord. 1157 Various Capital Improvements and the Acquisition of Various Capital Equipment	0.00	13,047.81			131.69			12,916.12
Ord. 1158 Road Improvements to Elizabeth Avenue and Dover Avenue	0.00	31,951.57		15,263.27	21,208.26			26,006.58
Ord. 1165 Trenton Avenue ADA Crossover Project	62,430.00	0.00					62,430.00	

Ord. 1182 Acquisition of Various Capital Equipment	17,500.00	0.00			17,480.00		20.00	
Ord. 1183 Capital Improvements and the Acquisition of Various Capital Equipment	0.00	217,278.61		136,118.75	292,343.63			61,053.73
Total	79,930.00	583,990.38	240,000.00	160,433.16	529,797.93	0.00	77,414.21	457,141.40

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		9,587.41
Appropriated to Finance Improvement Authorizations (Debit)		
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		25,000.00
Balance December 31, 2018	34,587.41	xxxxxxxxxx
	34,587.41	34,587.41

* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Balance January 1, CY (Credit)		0.00
Appropriated to Finance Improvement Authorizations (Debit)		
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		xxxxxxxxxxx

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)
GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
Ord. 1187 - Improvements to Borough Roads including Portions of Bryn Mawr Avenue	240,000.00	240,000.00	0.00	0.00
Total	240,000.00	240,000.00	0.00	0.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS
YEAR – 2018**

	Debit	Credit
Balance January 1, CY (Credit)		36,413.62
Appropriated to CY Budget Revenue (Debit)	36,413.62	
Appropriated to Finance Improvement Authorizations (Debit)		
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds (Credit)		
Premium on Sale of Notes		8,779.32
Balance December 31, 2018	8,779.32	xxxxxxxxxx
	45,192.94	45,192.94

BONDS ISSUED WITH A COVENANT OR COVENANTS

- | | |
|--|-------|
| 1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants;
Outstanding December 31, 2018 | _____ |
| 2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A) | _____ |
| 3. Amount of Bonds Issued Under Item 1
Maturing in 2019 | _____ |
| 4. Amount of Interest on Bonds with a
Covenant - 2019 Requirement | _____ |
| 5. Total of 3 and 4 - Gross Appropriation | _____ |
| 6. Less Amount of Special Trust Fund to be Used | _____ |
| 7. Net Appropriation Required | ===== |

NOTE A - This amount to be supported by confirmation from bank or banks
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

MUNICIPALITIES ONLY
IMPORTANT!

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)

A.

1. Total Tax Levy for the Year 2018 was		18,573,124.55
2. Amount of Item 1 Collected in 2018 (*)	18,296,406.87	
3. Seventy (70) percent of Item 1		13,001,187.19

(*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2018?
Answer YES or NO: Yes
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018?
Answer YES or NO: Yes
If answer is "NO" give details

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.

Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?
Answer YES or NO: No

D.

1. Cash Deficit 2017		0.00
2a. 2017 Tax Levy		
2b. 4% of 2017 Tax Levy for all purposes:		
3. Cash Deficit 2018		
4. 4% of 2018 Tax Levy for all purposes:		0.00

E.

<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes	\$0.00	\$	\$
2. County Taxes	\$187,995.65	\$66,169.92	\$254,165.57
3. Amounts due Special Districts	\$0.00	\$0.00	\$
4. Amounts due School Districts for Local School Tax	\$1,078,878.73	\$1,123,727.23	\$2,202,605.96

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Electric Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	675,721.00	
Change Fund	100.00	
Sub Total Cash	675,821.00	
Investments:		
Accounts Receivable:		
Security Deposit	1,988.17	
Consumer Accounts Receivable	217,536.07	
Sub Total Accounts Receivable	219,524.24	
Interfunds Receivable:		
Deferred Charges		
Total Assets	895,345.24	

**Balance Sheet - Electric Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	149,453.99	
Appropriation Reserves	27,710.51	
Electric Overpayments	19,915.81	
Accrued Interest on Bonds, Loans and Notes	7,332.45	
Total Liabilities	204,412.76	
Fund Balance:		
Reserve for Consumer Accounts and Lien Receivable	219,524.24	
Fund Balance	473,396.41	
Total Utility Fund	897,333.41	

Balance Sheet - Electric Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	1,573,337.59	
Sub Total Cash	1,573,337.59	
Accounts Receivable:		
Fixed Capital	2,096,227.19	
Fixed Capital Authorized and Uncompleted	5,340,000.00	
Sub Total Accounts Receivable	7,436,227.19	
Total Assets	9,009,564.78	

Balance Sheet - Electric Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Improvement Authorizations - Unfunded	2,527,402.49	
Bond Anticipation Notes Payable	636,089.00	
Reserve for FEMA	1,473,635.07	
Other "Defined by User"	19,345.62	
Capital Improvement Fund	17,500.00	
Reserve for Amortization	1,905,873.06	
Deferred Reserve for Amortization	2,425,400.00	
Total Liabilities	9,005,245.24	
Total Liabilities, Reserves & Fund Balance:		
Capital Surplus	4,319.54	
Total Liabilities, Reserves and Surplus	9,009,564.78	

Balance Sheet - Electric Utility Assessment Fund
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Electric Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00					0.00

Schedule of Electric Utility Budget - 2018
Budget Revenues

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	189,163.67	189,163.67	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	2,650,000.00	2,939,775.47	289,775.47
Miscellaneous Revenue Anticipated			
Miscellaneous			
Electric Utility Capital Fund Balance	11,780.69	11,780.69	0.00
Interest on Delinquent Electric Utility Rents	23,000.00	27,535.78	4,535.78
Interest on Investments and Deposits	1,100.00	3,306.43	2,206.43
Reserve for FEMA	800,000.00	800,000.00	0.00
Reserve to Pay Bond Anticipation Notes			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	835,880.69	842,622.90	6,742.21
Subtotal	3,675,044.36	3,971,562.04	296,517.68
Deficit (General Budget)			
	3,675,044.36	3,971,562.04	296,517.68

Statement of Budget Appropriations

Appropriations	
Adopted Budget	3,675,044.36
Total Appropriations	3,675,044.36
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	3,675,044.36
Deduct Expenditures	
Paid or Charged	3,639,105.10
Reserved	27,710.51
Surplus	
Total Surplus	
Total Expenditure & Surplus	3,666,815.61
Unexpended Balance Cancelled	8,228.75

**Statement of 2018 Operation
Electric Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Electric Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	3,971,562.04	
Miscellaneous Revenue Not Anticipated	15,000.00	
2017 Appropriation Reserves Canceled	1,638.37	
Total Revenue Realized		3,988,200.41
Expenditures	3,666,815.61	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	3,666,815.61	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		3,666,815.61
Excess		321,384.80
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	321,384.80	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Electric Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	1,638.37	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input checked="" type="checkbox"/>		
*Excess (Revenue Realized)		1,638.37

Results of 2018 Operations – Electric Utility

	Debit	Credit
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		296,517.68
Miscellaneous Revenue Not Anticipated		15,000.00
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		8,228.75
Unexpended Balances of PY Appropriation Reserves *		1,638.37
Operating Excess	321,384.80	
Operating Deficit		
Total Results of Current Year Operations	321,384.80	321,384.80

Operating Surplus– Electric Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	189,163.67	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		341,175.28
Excess in Results of CY Operations		321,384.80
Balance December 31, 2018	473,396.41	
Total Operating Surplus	662,560.08	662,560.08

**Analysis of Balance December 31, 2018
(From Utility – Trial Balance)**

Cash	675,821.00
Investments	
Interfund Accounts Receivable	1,988.17
Subtotal	677,809.17
Deduct Cash Liabilities Marked with "C" on Trial Balance	204,412.76
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	473,396.41
Other Assets Pledged to Operating Surplus*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	473,396.41

Schedule of Electric Utility Accounts Receivable

Balance December 31, 2017		218,131.06
Increased by:		
Rents Levied		2,939,180.48
Decreased by:		
Collections	2,922,528.86	
Overpayments applied	16,796.61	
Transfer to Utility Lien		
Other	450.00	
		2,939,775.47
Balance December 31, 2018		217,536.07

Schedule of Electric Utility Liens

Balance December 31, 2017		0.00
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other		
Balance December 31, 2018	0.00	

**Deferred Charges
- Mandatory Charges Only -
Electric Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Total Operating	0.00			
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Electric UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Electric Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Interest on Bonds – Electric Utility Budget

2019 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2018 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2019		
Required Appropriation 2019		

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Electric UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

Interest on Loans – Electric Utility Budget

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	
Ord. 1115 Electric Distribution Center Improvements	10,000.00	7/31/2018	10,000.00	7/30/2019	2.75	0.00	275.00	7/30/2019
Ord. 1094 Improvements to the Electric Distribution System	142,500.00	9/9/2011	74,346.00	7/30/2019	2.75	10,000.00	2,044.52	7/30/2019
Ord. 1112 Acquisition of an Altec DM47 Hydraulic Derrick	190,000.00	7/29/2014	137,143.00	7/30/2019	2.75	10,000.00	3,771.43	7/30/2019
Ord. 1115 Electric Distribution Center Improvements	2,500,000.00	7/29/2014	350,400.00	7/30/2019	2.75	31,645.57	9,636.00	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/29/2014	26,700.00	7/30/2019	2.75	1,637.93	734.25	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/28/2015	37,500.00	7/30/2019	2.75	1,637.93	1,031.25	7/30/2019
	2,937,500.00		636,089.00			54,921.43	17,492.45	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES – Electric UTILITY BUDGET	
2019 Interest on Notes	17,492.45
Less: Interest Accrued to 12/31/2018 (Trial Balance)	7,332.45
Subtotal	10,160.00
Add: Interest to be Accrued as of 12/31/2019	8,051.32
Required Appropriation - 2019	18,211.32

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Ord. 1049 Acquisition of Electrical Distribution Equipment	0.00	200.00						200.00
Ord. 1115 Electric Distribution Center Improvements	0.00	2,492,588.59			609.82			2,491,978.77
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	0.00	35,292.18			68.46			35,223.72
Ord. 1182 Acquisition of Various Capital Equipment	65,000.00	0.00			65,000.00		0.00	
Total	65,000.00	2,528,080.77			65,678.28		0.00	2,527,402.49

Electric Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		7,500.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		10,000.00
Balance December 31, 2018	17,500.00	
	17,500.00	17,500.00

Electric Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

Electric Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)	11,780.69	
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		11,780.69
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Premium on Sale of Notes		4,319.54
Balance December 31, 2018	4,319.54	
	16,100.23	16,100.23

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Sewer Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	745,508.93	
Change Fund	50.00	
Sub Total Cash	745,558.93	
Investments:		
Accounts Receivable:		
Consumer Accounts Receivable	61,431.95	
Sub Total Accounts Receivable	61,431.95	
Interfunds Receivable:		
Deferred Charges		
Total Assets	806,990.88	

**Balance Sheet - Sewer Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	16,874.67	
Appropriation Reserves	31,351.51	
Accounts Payable	3,900.00	
Sewer Overpayments	5,864.78	
Accrued Interest on Bonds, Loans and Notes	13,125.90	
Total Liabilities	71,116.86	
 Fund Balance:		
Reserve for Consumer Accounts and Lien Receivable	61,431.95	
Fund Balance	674,442.07	
Total Utility Fund	806,990.88	

Balance Sheet - Sewer Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	136,224.24	
Sub Total Cash	136,224.24	
Accounts Receivable:		
Fixed Capital	9,359,796.79	
Fixed Capital Authorized and Uncompleted	100,000.00	
Sub Total Accounts Receivable	9,459,796.79	
Total Assets	9,596,021.03	

Balance Sheet - Sewer Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Improvement Authorizations - Unfunded	35,137.71	
Serial Bonds Payable	3,535,000.00	
Bond Anticipation Notes Payable	98,300.00	
Reserve to Pay Debt Service	21,919.00	
Capital Improvement Fund	78,500.00	
Reserve for Amortization	5,804,796.79	
Deferred Reserve for Amortization	21,700.00	
Total Liabilities	9,595,353.50	
Total Liabilities, Reserves & Fund Balance:		
Capital Surplus	667.53	
Total Liabilities, Reserves and Surplus	9,596,021.03	

Balance Sheet - Sewer Utility Assessment Fund
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Sewer Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00					0.00

**Schedule of Sewer Utility Budget - 2018
Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	214,160.24	214,160.24	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	1,340,500.00	1,374,750.42	34,250.42
Miscellaneous Revenue Anticipated			0.00
Miscellaneous			
Capital Surplus	17,339.76	17,339.76	0.00
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	17,339.76	17,339.76	0.00
Subtotal	1,572,000.00	1,606,250.42	34,250.42
Deficit (General Budget)			
	1,572,000.00	1,606,250.42	34,250.42

Statement of Budget Appropriations

Appropriations	
Adopted Budget	1,572,000.00
Total Appropriations	1,572,000.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	1,572,000.00
Deduct Expenditures	
Paid or Charged	1,478,770.00
Reserved	31,351.51
Surplus	
Total Surplus	
Total Expenditure & Surplus	1,510,121.51
Unexpended Balance Cancelled	61,878.49

**Statement of 2018 Operation
Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Sewer Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	1,606,250.42	
Miscellaneous Revenue Not Anticipated	17,483.95	
2017 Appropriation Reserves Canceled	26,901.92	
Total Revenue Realized		1,650,636.29
Expenditures	1,510,121.51	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	1,510,121.51	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		1,510,121.51
Excess		140,514.78
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	140,514.78	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Sewer Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	26,901.92	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input checked="" type="checkbox"/>		
*Excess (Revenue Realized)		26,901.92

Results of 2018 Operations – Sewer Utility

	Debit	Credit
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		34,250.42
Miscellaneous Revenue Not Anticipated		17,483.95
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		61,878.49
Unexpended Balances of PY Appropriation Reserves *		26,901.92
Operating Excess	140,514.78	
Operating Deficit		
Total Results of Current Year Operations	140,514.78	140,514.78

Operating Surplus– Sewer Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	214,160.24	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		748,087.53
Excess in Results of CY Operations		140,514.78
Balance December 31, 2018	674,442.07	
Total Operating Surplus	888,602.31	888,602.31

**Analysis of Balance December 31, 2018
(From Utility – Trial Balance)**

Cash	745,558.93
Investments	
Interfund Accounts Receivable	
Subtotal	745,558.93
Deduct Cash Liabilities Marked with "C" on Trial Balance	71,116.86
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	674,442.07
Other Assets Pledged to Operating Surplus*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	674,442.07

Schedule of Sewer Utility Accounts Receivable

Balance December 31, 2017		60,521.99
Increased by:		
Rents Levied		1,375,660.38
Decreased by:		
Collections	1,368,448.59	
Overpayments applied	6,301.83	
Transfer to Utility Lien		
Other		
		1,374,750.42
Balance December 31, 2018		61,431.95

Schedule of Sewer Utility Liens

Balance December 31, 2017		0.00
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other		
Balance December 31, 2018	0.00	

**Deferred Charges
- Mandatory Charges Only -
Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Total Operating	0.00			
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Sewer Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		3,735,000.00	
Paid (Debit)	200,000.00		
Outstanding December 31, 2018	3,535,000.00		
	3,735,000.00	3,735,000.00	
2019 Bond Maturities – Assessment Bonds			205,000.00
2019 Interest on Bonds		121,256.26	

Interest on Bonds – Sewer Utility Budget

2019 Interest on Bonds (*Items)	121,256.26	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	11,992.76	
Subtotal	109,263.50	
Add: Interest to be Accrued as of 12/31/2019	10,078.49	
Required Appropriation 2019		119,341.99

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Sewer UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

Interest on Loans – Sewer Utility Budget

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	
Ord. 1073 Improvements to the Municipal Sewer Utility	85,500.00	9/10/2010	20,000.00	7/30/2019	2.75	11,000.00	550.00	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/29/2014	38,300.00	7/30/2019	2.75	1,637.93	1,053.25	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/28/2015	40,000.00	7/30/2019	2.75	1,637.93	1,100.00	7/30/2019
	180,500.00		98,300.00			14,275.86	2,703.25	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES – Sewer UTILITY BUDGET	
2019 Interest on Notes	2,703.25
Less: Interest Accrued to 12/31/2018 (Trial Balance)	1,133.14
Subtotal	1,570.11
Add: Interest to be Accrued as of 12/31/2019	1,244.24
Required Appropriation - 2019	2,814.35

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	0.00	35,242.53			104.82			35,137.71
Total	0.00	35,242.53			104.82			35,137.71

Sewer Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		38,500.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		40,000.00
Balance December 31, 2018	78,500.00	
	78,500.00	78,500.00

Sewer Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

Sewer Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)	17,339.76	
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		17,339.76
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Premium on Sale of Notes		667.53
Balance December 31, 2018	667.53	
	18,007.29	18,007.29

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Water Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	675,574.00	
Change Fund	50.00	
Sub Total Cash	675,624.00	
Investments:		
Accounts Receivable:		
Consumer Accounts Receivable	39,964.42	
Sub Total Accounts Receivable	39,964.42	
Interfunds Receivable:		
Deferred Charges		
Total Assets	715,588.42	

**Balance Sheet - Water Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	45,324.54	
Appropriation Reserves	38,744.86	
Water Overpayments	5,126.63	
Accrued Interest on Bonds, Loans and Notes	10,238.81	
Total Liabilities	99,434.84	
 Fund Balance:		
Reserve for Consumer Accounts and Lien Receivable	39,964.42	
Fund Balance	576,189.16	
Total Utility Fund	715,588.42	

Balance Sheet - Water Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	497,008.22	
Sub Total Cash	497,008.22	
Accounts Receivable:		
Fixed Capital	7,843,558.39	
Fixed Capital Authorized and Uncompleted	2,492,250.00	
Sub Total Accounts Receivable	10,335,808.39	
Total Assets	10,832,816.61	

Balance Sheet - Water Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Improvement Authorizations - Funded	99,104.82	
Improvement Authorizations - Unfunded	279,539.18	
Serial Bonds Payable	1,710,000.00	
Bond Anticipation Notes Payable	64,000.00	
NJ Environmental Trust Infrastructure Loan	1,049,999.73	
Contracts Payable	45,449.81	
Reserve for FEMA	258,100.98	
Reserve for Water Meters	20,427.60	
Reserve to Pay Notes	1,296.48	
Capital Improvement Fund	77,970.00	
Reserve for Amortization	6,133,559.26	
Deferred Reserve for Amortization	1,088,490.27	
Total Liabilities	10,827,938.13	
Total Liabilities, Reserves & Fund Balance:		
Capital Surplus	4,878.48	
Total Liabilities, Reserves and Surplus	10,832,816.61	

Balance Sheet - Water Utility Assessment Fund
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Water Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00					0.00

**Schedule of Water Utility Budget - 2018
Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	210,850.00	210,850.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	775,000.00	799,710.82	24,710.82
Miscellaneous Revenue Anticipated			
Miscellaneous			
Fire Hydrant Service	22,050.00	22,050.00	0.00
Reserve for FEMA	428,000.00	428,000.00	0.00
Added by N.J.S.A. 40A:4-87: (List)			
Reserve for FEMA	161,139.54	161,139.54	0.00
Subtotal Additional Miscellaneous Revenues	611,189.54	611,189.54	0.00
Subtotal	1,597,039.54	1,621,750.36	24,710.82
Deficit (General Budget)			
	1,597,039.54	1,621,750.36	24,710.82

Statement of Budget Appropriations

Appropriations	
Adopted 40A:4-87	161,139.54
Adopted Budget	1,435,900.00
Total Appropriations	1,597,039.54
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	1,597,039.54
Deduct Expenditures	
Paid or Charged	1,523,896.79
Reserved	38,744.86
Surplus	
Total Surplus	
Total Expenditure & Surplus	1,562,641.65
Unexpended Balance Cancelled	34,397.89

**Statement of 2018 Operation
Water Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	1,621,750.36	
Miscellaneous Revenue Not Anticipated	23,032.25	
2017 Appropriation Reserves Canceled	56,925.34	
Total Revenue Realized		1,701,707.95
Expenditures	1,562,641.65	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	1,562,641.65	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		1,562,641.65
Excess		139,066.30
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	139,066.30	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	56,925.34	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input checked="" type="checkbox"/>		
*Excess (Revenue Realized)		56,925.34

Results of 2018 Operations – Water Utility

	Debit	Credit
Cancelled Accounts Payable		3,900.00
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		24,710.82
Miscellaneous Revenue Not Anticipated		23,032.25
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		34,397.89
Unexpended Balances of PY Appropriation Reserves *		56,925.34
Operating Excess	142,966.30	
Operating Deficit		
Total Results of Current Year Operations	142,966.30	142,966.30

Operating Surplus– Water Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	210,850.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		644,072.86
Excess in Results of CY Operations		142,966.30
Balance December 31, 2018	576,189.16	
Total Operating Surplus	787,039.16	787,039.16

Analysis of Balance December 31, 2018
(From Utility – Trial Balance)

Cash		675,624.00
Investments		
Interfund Accounts Receivable		
Subtotal		675,624.00
Deduct Cash Liabilities Marked with "C" on Trial Balance		99,434.84
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		576,189.16
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #	0.00	
Total Other Assets		0.00
		576,189.16

Schedule of Water Utility Accounts Receivable

Balance December 31, 2017		39,090.86
Increased by:		
Rents Levied		800,584.38
Decreased by:		
Collections	797,362.94	
Overpayments applied	2,347.88	
Transfer to Utility Lien		
Other		
		799,710.82
Balance December 31, 2018		39,964.42

Schedule of Water Utility Liens

Balance December 31, 2017		0.00
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other		
Balance December 31, 2018	0.00	

**Deferred Charges
- Mandatory Charges Only -
Water Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Total Operating	0.00			
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Water UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Water Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		1,840,000.00	
Paid (Debit)	130,000.00		
Outstanding December 31, 2018	1,710,000.00		
	1,840,000.00	1,840,000.00	
2019 Bond Maturities – Assessment Bonds			125,000.00
2019 Interest on Bonds		54,856.26	

Interest on Bonds – Water Utility Budget

2019 Interest on Bonds (*Items)	54,856.26	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	6,309.84	
Subtotal	48,546.42	
Add: Interest to be Accrued as of 12/31/2019	5,764.98	
Required Appropriation 2019		54,311.40

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
NJ Environmental Infrastructure Loan	10,000.00	107,000.00	5/22/2018	Various

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Water UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans
NJ Environmental Trust Infrastructure Loan	955,490.00	107,000.00	12,490.27				1,049,999.73	28,735.40	10,793.76

Interest on Loans – Water Utility Budget

2019 Interest on Loans (*Items)	10,793.76
Less: Interest Accrued to 12/31/2018 (Trial Balance)	3,191.22
Subtotal	7,602.54
Add: Interest to be Accrued as of 12/31/2019	3,115.35
Required Appropriation 2019	10,717.89

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
	0.00	0.00		

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/29/2014	35,000.00	7/30/2019	2.75	1,637.93	962.50	7/30/2019
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	47,500.00	7/28/2015	29,000.00	7/30/2019	2.75	1,637.93	797.50	7/30/2019
	95,000.00		64,000.00			3,275.86	1,760.00	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Water UTILITY BUDGET	
2019 Interest on Notes	1,760.00
Less: Interest Accrued to 12/31/2018 (Trial Balance)	737.75
Subtotal	1,022.25
Add: Interest to be Accrued as of 12/31/2019	810.08
Required Appropriation - 2019	1,832.33

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Ord. 1119 Replacement and Installation of Water Meters	0.00	94,215.82					94,215.82	
Ord. 1131/1137 Purchase and Installation of Public Works Generator and Replacement of Public Works Fueling Station	0.00	35,297.10			68.24			35,228.86
Ord. 1151 Painting and Repair of the Water Tower	0.00	268,165.32		128,594.72	152,449.72			244,310.32
Ord. 1182 Acquisition of Various Capital Equipment	4,889.00	0.00		34,541.00	34,541.00		4,889.00	
Total	4,889.00	397,678.24		163,135.72	187,058.96		99,104.82	279,539.18

Water Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		67,970.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		10,000.00
Balance December 31, 2018	77,970.00	
	77,970.00	77,970.00

Water Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

Water Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		4,443.87
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Premium on Sale of Notes		434.61
Balance December 31, 2018	4,878.48	
	4,878.48	4,878.48

