

**BOROUGH OF LAVALLETTE
REORGANIZATION MEETING OF MAYOR AND COUNCIL
LAVALLETTE MUNICIPAL BUILDING
MINUTES
Tuesday, January 3, 2023**

CALL TO ORDER: Councilwoman Anita F. Zalom, Presiding

MEETING NOTICE STATEMENT:

Notice of this meeting complies with the Open Public Meetings Act. Notice was published in the Ocean Star on January 7, 2022. Notice was posted on the Municipal Bulletin Board and the Municipal Website.

SALUTE TO THE FLAG: Council President Zalom led us in the Salute to the Flag.

ADMINISTRATION OF OATH OF OFFICE:

Walter G. LaCicero as Mayor took his Oath of Office which was administered by John Bennett, Esq. Four (4) year term of office from January 1, 2023 through December 31, 2026.

Robert P. Lamb as Councilman took his Oath of Office which was administered by John Bennett, Esq. Three (3) year term of office from January 1, 2023 through December 31, 2025.

Michael Stogdill as Councilman took his Oath of Office which was administered by John Bennett, Esq. Three (3) year term of office from January 1, 2023 through December 31, 2025.

CALL TO ORDER: Mayor Walter G. LaCicero, Presiding

ROLL CALL:
Councilwoman Anita F. Zalom
Councilman Robert P. Lamb
Councilwoman Joanne Filippone
Councilman James G. Borowski
Councilman Michael Stogdill
Councilman David Finter

Also Present: Donnelly Amico, Municipal Clerk
William Burns, Esq.

MAYOR'S ANNUAL MESSAGE:

ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2023: (requiring Council approval)

Anita F. Zalom

A Motion was made by Councilman Finter. The Motion was Seconded by Councilman Lamb.

Vote: Council Members Borowski, Filippone, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

2023 BOROUGH APPOINTMENTS BY THE MAYOR: (not requiring Council approval)

Planning Board / Board of Adjustment

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
1 Year	Class I Member/Mayor's Designee	Jennifer Hartman-Sica
1 Year	Class II Member	John Bennett
4 Year	Class IV Member	Anthony Cataline
4 Year	Class IV Member	Vincent Marino
2 Year	Alternate Member #2	

2023 BOROUGH APPOINTMENTS BY THE MAYOR: (requiring Council approval)

1 Year	Class III Member	Joanne Filippone
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A Motion was made by Councilman Lamb. The Motion was Seconded by Councilman Stogdill.

Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

2023 COUNCIL COMMITTEE ASSIGNMENTS:

Committee Assignments of Borough Council

By Borough Council (Resolution 2023-01)

A Motion to approve this resolution was made by Councilman Stogdill. The Motion was Seconded by Councilman Lamb.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

2023 BOROUGH APPOINTMENTS BY THE MAYOR: – (requiring advice and consent of Council)

Borough Attorney - Kalavruzos, Mumola, Hartman, Lento & Duff, LLC
William Burns, Esq.

By Borough Council (Resolution 2023-02)

A Motion to approve this resolution was made by Councilwoman Filippone. The Motion was Seconded by Councilman Lamb.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

Borough Auditor - Robert S. Oliwa / Oliwa & Company

By Borough Council (Resolution 2023-03)

A Motion to approve this resolution was made by Councilman Stogdill. The Motion was Seconded by Councilman Lamb.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

Borough Prosecutor - Bonnie Peterson, Esquire

By Borough Council (Resolution 2023-04)

A Motion to approve this resolution was made by Councilman Lamb. The Motion was Seconded by Councilman Finter.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

Various Professional Appointments -

Bond Counsel-Gluck Walrath, LLP
Special Counsel-Eric M. Bernstein & Associates, LLC
Planning Board Attorney-Terry Brady, Esq.
Special Prosecutor- Steven Zabarsky, Esq.
Alternate Prosecutor –David Casadonte, Esq.
Public Defender - Margarie Herlihy, Esq.
Conflict/Alternate Public Defender-Anthony Pagano, Esq.

By Borough Council (Resolution 2023-05)

A Motion to approve this resolution was made by Councilman Lamb. The Motion was Seconded by Councilman Finter.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

Various Advisory Committees-

Mayor Advisory Committee:

Anthony Gallo, Chairman

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison
Elaine Schardien

Joseph Palinsky
Patricia Hoffman

Municipal Utility Advisory Committee:

Dave Finter, Liaison
Al DeBenedictis
Glen Mazzarano

James Borowski, Liaison
Joseph Palinsky

Ordinance Committee:

Joanne Filippone, Liaison
Sheila Sharkey
Martin Morales
Audrey Zylinski
Mark Speaker
Adele Ronchetti

David Finter, Liaison
Patricia Marrone
Theresa Coleman
Nicholas Zaccaria
Georgia Calderaro

Recreation Advisory Committee:

Anita Zalom, Liaison
Leonard Calderaro
Georgia Calderaro
Chief Christian LaCicero
Theresa Coleman
Joyce Hornung
Rosalie Dolinaj
Audrey Zylinski

Michael Stogdill, Liaison
Patricia Hoffman
Bart Coleman
Sgt. Adam LaCicero
Harriet Sheridan
Bruno Hornung
Patricia Marrone
Dr. Jim Enright

Beautification Committee:

Anita Zalom, Liaison
Patricia Marrone
Theresa Coleman
Joyce Hornung
Adele Ronchetti
Kaitlyn Hajisafari

Joanne Filippone, Liaison
Arlene Maglionico
Bruno Hornung
Anne Schneider
Rich Traverso

Environmental Protection Advisory Committee:

Anita Zalom, Liaison
Mark Speaker, Chairman
Patricia Hoffman

Dave Finter, Liaison
Donna Franzoso
Barbara Susinno

Goose Patrol Committee:

Joanne LaCicero, President
Susan Kotch
Gary Norman

Glenn Mazzarano
Sandra Mazzarano

Memorabilia Advisory Committee:

Joanne Filippone, Chairperson
Brian Bovasso
Mary Jo Austin

Council President Anita Zalom
Harry Dews
Patricia Marrone

Business & Tourism Committee

Mark Speaker, Chairman

By Borough Council (Resolution 2023-06)

A Motion to approve this resolution was made by Councilman Lamb. The Motion was Seconded by Councilman Stogdill.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

RESOLUTIONS – ON CONSENT:

- 2023-07 Authorizing execution of Schedule “C” Agreement with the County of Ocean for year 2023
- 2023-08 Appointing Theodore Golubowski as Clean Communities Coordinator
- 2023-09 Authorizing the appointment of Phoenix Advisors for the continuing disclosure agent services and independent registered municipal advisor for the year 2023
- 2023-10 Designating Official Newspapers
- 2023-11 Authorizing officials to sign checks, disbursement funds, checks and drafts
- 2023-12 Establishing 2023 Petty Cash Funds
- 2023-13 Designating Official Depositories

- 2023-14 Establishing calendar of 2023 Council Meetings
- 2023-15 Adoption of Rules for the Mayor and Council
- 2023-16 Fixing rate of interest to be charged on delinquent taxes or assessments
- 2023-17 Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2023-18 Establishing the allocation of salaries of certain employees within the Borough
- 2023-19 Reaffirming Cash Management Plan
- 2023-20 Temporary Budget
- 2023-21 Adopting federal guidelines for mileage reimbursement for Public Officials
- 2023-22 Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2023-23 Approving appointment of John Bennett as Ocean County JIF/MEL Fund-Fund Commissioner and Donnelly Amico as Alternate Fund Commissioner
- 2023-24 Establishing the allocation of the funds received from the State drunk driving enforcement fund and authorizing Mayor Walter LaCicero to sign the quarterly DWI reports
- 2023-25 Establishing Change Funds-Councilman Stogdill requested this be put off consent.
- 2023-26 Endorsing submission of year 2023 Recycling Tonnage Grant Application
- 2023-27 Authorizing Software Contract – Edmunds & Associates \$11,988.45
- 2023-28 authorization to approve seasonal appointments prior to meeting confirmation
- 2023-29 Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator
- 2023-30 Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2023
- 2023-31 Approving contract for C-2 License-Theodore J. Golubowski
- 2023-32 Approving contract for T-2 and W-2 Licenses-Charles Farrah

- 2023-33 Approving appointment of Public Power Association of New Jersey Representatives: Councilman James G. Borowski – Representative / Dave Finter - Alternate
- 2023-34 Approving appointment of Emergency Management Team for 2023
- 2023-35 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2023-36 Approving appointments within the Lavallette Police Department for 2023: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2023-37 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator - Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2023
- 2023-38 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator
- 2023-39 Appointing Meridian Occupational Health, P.C. as Municipal Physician Practice for the Borough of Lavallette
- 2023-40 Authorizing Mayor Walter G. LaCicero to execute an agreement with Commerce Risk Control Services and Dynamic Testing Services to provide services relating to an Alcohol and substance program for CDL drivers
- 2023-41 Increasing minimum wage hourly rates to \$14.13 effective January 1, 2023
- 2023-42 Approving the Ocean County Animal Facilities Fee Schedule for 2023
- 2023-43 Establishing non-contractual employee annual salaries for 2023-Councilman Stogdill requested this be put off consent.
- 2023-44 Authorizing the renewal of the maintenance service agreement with Trane for the HVAC system in the Lavallette Municipal Building in the amount of \$16,765.00 commencing January 1, 2023 through December 31, 2025
- 2023-44A Appointing Sergeant Michael Monica as Internal Affairs Officer for the Lavallette Police Department

A Motion to approve this resolution was made by Councilwoman Filippone. The Motion was Seconded by Councilman Finter.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

RESOLUTIONS OFF CONSENT:

2023-25 Establishing Change Funds

A Motion to approve this resolution was made by Councilwoman Lamb. The Motion was Seconded by Councilman Finter.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Finter and Lamb. Councilman Stogdill Abstained. The Motion Passed.

2023-43 Establishing non-contractual employee annual salaries for 2023

A Motion to approve this resolution was made by Councilwoman Finter. The Motion was Seconded by Councilman Stogdill.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Finter and Lamb. Councilman Stogdill Abstained. The Motion Passed.

2023-45 Appointing Lori Stogdill as the 2023 Right to Know Coordinator

A Motion to approve this resolution was made by Councilwoman Lamb. The Motion was Seconded by Councilman Borowski.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Finter and Lamb. Councilman Stogdill Abstained. The Motion Passed.

2022 BILLS LIST:

2023-46 Bills List in the amount of \$228,750.41

A Motion to approve this resolution was made by Councilwoman Lamb. The Motion was Seconded by Councilman Stogdill.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

2023 BILLS LIST:

2023-47 Bills List in the amount of \$1,488,503.17

A Motion to approve this resolution was made by Councilwoman Stogdill. The Motion was Seconded by Councilman Lamb.

The Mayor opened up the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

ORDINANCE ON FOR FIRST READING/INTRODUCTION:

Ordinance No. 2023-01 (1239) AN ORDINANCE OF THE BOROUGH OF LAVALLETTE ESTABLISHING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF LAVALLETTE, COUNTY OF OCEAN, STATE OF NEW JERSEY

Mayor LaCicero stated that this ordinance needs to be done every three years.

A Motion to introduce this ordinance was made by Councilman Lamb. The Motion was Seconded by Councilman Stogdill.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

Public Hearing and Final Adoption is scheduled for January 17, 2023.

1st PUBLIC HEARING ON CDBG 2023 GRANT APPLICATION

A Motion to open the public hearing was made by Councilman Finter. The Motion was Seconded by Councilman Stogdill.

Vote: All of Council was in favor. The Motion Passed.

Council President Zalom stated that every other year we are allowed to apply for the CDBG grant and this year is one of those years. Back in 2021, we applied for it to purchase a handicap accessible mobi mat for our President Avenue Handicap Accessible Walkover. This year we will be applying for the grant to purchase another one of these handicap accessible mats for one of our other handicap accessible walkovers which are located on our four wider streets. One of the requirements to apply for this grant is to have two public hearings to get the public's comments and opinions and for them to offer their ideas.

No one wished to comment.

Council President Zalom stated that the next public hearing will take place at the Council Meeting on February 6, 2023.

A Motion to close the public hearing was made by Councilwoman Filippone. The Motion was Seconded by Councilman Lamb.

Vote: All of Council was in favor. The Motion Passed.

CITIZENS COMMENTS:

There were no comments.

COUNCIL COMMENTS:

Bill Burns, Borough Attorney thanked Mayor and Council for the opportunity in being the new Borough Attorney and looks forward to working with everyone.

Councilman Lamb thanked everyone for another three years and congratulated Bill Burns on his appointment.

Councilman Stogdill thanked everyone for another three-year term and congratulated Bill Burns on his appointment.

Councilwoman Filippone wished everyone a Happy New Year and congratulated Mayor and Council Members Lamb and Stogdill for another term of service. She stated that they have all worked together doing this for many years and it has always seemed to work out well. She also stated that our town wouldn't work as well as it does without the numerous number of volunteers we have so she thanks them as well.

Councilman Borowski congratulated all who were elected and appointed tonight.

Council President Zalom congratulated all and also thanked all the volunteers especially our First Aid volunteers.

Mr. Bennett congratulated all tonight as well.

EXECUTIVE SESSION:

There was no executive session.

ADJOURNMENT

A Motion to adjourn the Reorganization Meeting was made by Councilman Finter. The Motion was Seconded by Councilman Borowski.

Vote: All of Council was in favor.

The Meeting was adjourned at 7:43pm.

CERTIFICATION

I, Donnelly Amico, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey, does hereby attest these to be a true copy of the minutes of the Council meeting held on the 3rd day of **January 2023**.

Donnelly Amico
Municipal Clerk