

**BOROUGH OF LAVALLETTE(minutes)  
REORGANIZATION MEETING OF MAYOR AND COUNCIL  
LAVALLETTE MUNICIPAL BUILDING  
Monday, January 4, 2021**

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**MEETING NOTICE STATEMENT:**

Due to the coronavirus pandemic, this meeting has been closed to the public physically and is being livestreamed via Zoom. Any comments from the public that are received via email no later than 4pm by the Municipal Clerk will be read and discussed by Mayor and Council at the Council Meeting during public comment period. Notice of this remote meeting was posted on our website with instructions on how the public can connect to livestream this Council Meeting.

**SALUTE TO THE FLAG:** Councilman Lamb led us in the Salute to the Flag.

**ADMINISTRATION OF OATH OF OFFICE:**

**Anita F. Zalom** as Councilwoman will take her Oath of Office, which will be administered by Mayor Walter G. LaCicero, Esq. Three (3) year term of office from January 1, 2021 through December 31, 2023. Holding the bible was Councilman Dave Finter.

**David Finter** as Councilman will take his Oath of Office, which will be administered by Mayor Walter G. LaCicero, Esq. Three (3) year term of office from January 1, 2021 through December 31, 2023. Holding the Bible will be Councilwoman Anita Zalom.

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**ROLL CALL:**  
Councilwoman Anita F. Zalom  
Councilman Robert P. Lamb  
Councilwoman Joanne Filippone  
Councilman James G. Borowski  
Councilman Michael Stogdill  
Councilman David Finter

Also Present: Donnelly Amico, Municipal Clerk  
Eric M. Bernstein, Borough Attorney  
Robert Brice, Borough Administrator

**MAYOR'S ANNUAL MESSAGE:** pages included with minutes

**ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2021:**

Councilwoman Anita F. Zalom

A Motion to elect Councilwoman Anita Zalom as Council President was made by Councilman Finter. The Motion was Seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2021 BOROUGH APPOINTMENTS BY THE MAYOR:** (not requiring Council approval)

**Planning Board / Board of Adjustment**

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
1 Year	Class I Member/Mayor's Designee	George Shenewolf
1 Year	Class II Member	Robert Brice
1 Year	Class III Member	Joanne Filippone
4 Year	Class IV Member	Thomas Restaino
2 Year	Alternate Member #2	Alex Barletta

**2021 BOROUGH APPOINTMENTS BY THE MAYOR:** (requiring Council approval)

1 Year	Class III Member	Joanne Filippone
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A Motion to appoint Councilwoman Filippone as the Class III Member to Planning Board was made by Councilman Borowski. The Motion was Seconded by Councilman Lamb. Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2021 COUNCIL COMMITTEE ASSIGNMENTS:**

**Committee Assignments of Borough Council**

By Borough Council Resolution 2021-01

A Motion to approve this resolution was made by Councilman Borowski. The Motion was Seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2021 BOROUGH APPOINTMENTS BY THE MAYOR:** – (requiring advice and consent of Council)

**Borough Attorney -** Eric M. Bernstein & Associates

By Borough Council Resolution 2021-02

A Motion to approve this resolution was made by Councilwoman Filippone. The Motion was Seconded by Councilman Finter. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Auditor -** Robert S. Oliwa / Oliwa & Company

By Borough Council Resolution 2021-03

A Motion to approve this resolution was made by Councilman Lamb. The Motion was Seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Prosecutor -** Bonnie Peterson, Esquire  
By Borough Council Resolution 2021-04

A Motion to approve this resolution was made by Councilman Stogdill. The Motion was Seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Engineer-** O'Donnell, Stanton & Associates

By Borough Council Resolution 2021-05

A Motion to approve this resolution was made by Councilman Stogdill. The Motion was Seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Consulting Engineer-** Najarian Associates

By Borough Council Resolution 2021-06

A Motion to approve this resolution was made by Councilwoman Filippone. The Motion was Seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Various Professional Appointments -**

Bond Counsel-Gluck Walrath, LLP

Planning Board Attorney-Terry Brady, Esq.

Conflict/Alternate Prosecutor –David Casadonte, Esq.

Public Defender - Margarie Herlihy, Esq.

Conflict/Alternate Public Defender-Anthony Pagano, Esq.

By Borough Council Resolution 2021-07

A Motion to approve this resolution was made by Councilman Lamb. The Motion was Seconded by Council President Zalom. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb. The Motion Passed.

**Various Advisory Committees-**

Mayor and Council Advisory Committee:

Anthony Gallo, Chairman

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison  
Elaine Schardien  
Joseph Palinsky  
Patricia Hoffman

Municipal Utility Advisory Committee:

Dave Finter, Liaison	James Borowski, Liaison
Al DeBenedictis	Joseph Palinsky
Glen Mazzarano	

Ordinance Committee:

Joanne Filippone, Liaison	David Finter, Liaison
Sheila Sharkey	Patricia Marrone
Martin Morales	Theresa Coleman
Audrey Zylinski	Nicholas Zaccaria
Mark Speaker	Georgia Calderaro

Recreation Advisory Committee:

Anita Zalom, Liaison	Michael Stogdill, Liaison
Leonard Calderaro	Patricia Hoffman
Georgia Calderaro	Bart Coleman
Chief Colin Grant	Sgt. Adam LaCicero
Theresa Coleman	Harriet Sheridan
Joyce Hornung	Bruno Hornung
Rosalie Dolinaj	Patricia Marrone
Audrey Zylinski	Dr. Jim Enright

Beautification Committee:

Anita Zalom, Liaison	Joanne Filippone, Liaison
Patricia Marrone	Arlene Maglionico

Theresa Coleman  
Joyce Hornung  
Rich Traverso

Bruno Hornung  
Anne Schneider

Environmental Protection Advisory Committee:

Anita Zalom, Liaison  
Mark Speaker, Chairman  
Patricia Hoffman  
Barbara Susinno

Dave Finter, Liaison  
Donna Franzoso  
Mark Fertakos

Goose Patrol Committee:

Joanne LaCicero, President  
Susan Kotch  
Gary Norman  
Glenn Mazzarano

Memorabilia Advisory Committee:

Joanne Filippone, Chairperson  
Anita F. Zalom  
Patricia Marrone  
Mary Jo Austin  
Brian Bovasso  
Harry Dews

Business & Tourism Committee

Mark Speaker, Chairman

By Borough Council

Resolution 2021-08

A Motion to approve this resolution was made by Councilwoman Filippone. The Motion was Seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted yes. The Motion Passed.

**RESOLUTIONS – ON CONSENT:**

- |         |   |
|---------|---|
| 2021-09 | increasing minimum wage hourly rates from \$11.00 to \$12.00 effective January 1, 2020 necessary for any minimum wage employees |
| 2020-10 | Authorizing execution of Schedule “C” Agreement with the County of Ocean for year 2021  |
| 2021-11 | Designating Official Newspapers   |

- 2021-12 Authorizing officials to sign checks, disbursement funds, checks and drafts
- 2021-13 Appointing an Internal Affairs Officer to the Lavallette Police Department
- 2021-14 Establishing 2021 Petty Cash Funds
- 2021-15 Designating Official Depositories
- 2021-16 Adoption of Rules for the Mayor and Council
- 2021-17 Fixing rate of interest to be charged on delinquent taxes or assessments
- 2021-18 Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2021-19 Establishing calendar of 2021 Council Meetings
- 2021-20 Establishing the allocation of salaries of certain employees within the Borough
- 2021-21 Temporary Budget
- 2021-22 Reaffirming Cash Management Plan
- 2021-23 Adopting federal guidelines for mileage reimbursement for Public Officials
- 2021-24 Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2021-25 Approving appointment of Robert Brice as Ocean County JIF/MEL Fund-Fund Commissioner and Donnelly Amico as Alternate Fund Commissioner
- 2021-26 Establishing the allocation of the funds received from the State drunk driving enforcement fund and authorizing Mayor Walter LaCicero to sign the quarterly DWI reports
- 2021-27 Establishing Change Funds
- 2021-28 Endorsing submission of year 2021 Recycling Tonnage Grant Application
- 2021-29 Authorizing Software Contract – Edmunds & Associates \$10,930.00
- 2021-30 Authorization to approve seasonal appointments prior to meeting confirmation
- 2021-31 Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator

- 2021-32 Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2021
- 2021-33 Approving contract for C-2 license-Theodore J. Golubowski
- 2021-34 Approving contract for T-2 and W-2 licenses-Charles Farrah
- 2021-35 Approving appointment of Public Power Association of New Jersey Representatives: Councilman James G. Borowski – Representative / Dave Finter - Alternate
- 2021-36 Approving appointment of Emergency Management Team for 2021
- 2021-37 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2021-38 Approving appointments within the Lavallette Police Department for 2021: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2021-39 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator - Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2021
- 2021-40 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator
- 2021-41 Appointing Meridian Occupational Health, P.C. as Municipal Physician Practice for the Borough of Lavallette
- 2021-42 Authorizing Mayor Walter G. LaCicero to execute an agreement with Commerce Risk Control Services and Dynamic Testing Services to provide services relating to an Alcohol and substance program for CDL drivers
- 2021-43 Appointing Lori Stogdill as the 2021 Right to Know Coordinator
- 2021-44 Authorizing the appointment of Phoenix Advisors for the continuing disclosure agent services and independent registered municipal advisor for the year 2021
- 2021-45 Appointing Theodore Golubowski as Clean Communities Coordinator for the Borough Clean Communities Coordinator
- 2021-46 Appointing Barbara McAteer as the part-time Deputy Court Administrator and the part-time Municipal Court Recorder
- 2021-47 authorizing the Mayor and Municipal Clerk to sign and execute the 2021 OC Cultural Arts Grant Agreement in the amount of \$1,500 for our summer concert series
- 2021-48 Approving the Ocean County Animal Facilities Fee Schedule for 2021

- 2021-49 authorizing the Mayor to sign and execute an agreement with Preferred Behavioral Health Group for the Employee Assistance Program
- 2021-50 awarding a contract to Stockton University Coastal Research Center for the preparation of required permit applications to submit to the US Army Corps. of Engineers and the NJDEP for a “living reef” concept to protect the area near the boat ramp and the WPI Bridge in the amount of \$17,400
- 2021-51 approving the proposal from O’Donnell, Stanton & Associates for Engineering Services for the Bryn Mawr Avenue Road Improvement Project-Phase 2 in the amount of \$43,600
- 2021-52 authorizing the shared services agreement with the Borough of Mantoloking for the use of our court room facilities for the term of two years effective January 1, 2021 through December 31, 2022

A Motion to approve the consent agenda was made by Councilman Lamb. The Motion was Seconded By Council President Zalom.

The Mayor opened the floor to comment and asked if anyone wished to comment on the consent Agenda. No one wished to comment. The Mayor closed the floor to comment and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2020 BILLS LIST:**

- 2021-53 Bills List in the amount of \$199,973.90

A Motion to approve the 2020 bills list was made by Councilman Lamb. The Motion was Seconded By Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter And Lamb voted Yes. The Motion Passed.

**2021 BILLS LIST:**

- 2021-54 Bills List in the amount of \$1,045,761.88

A Motion to approve the bills list was made by Councilman Lamb. The Motion was Seconded By Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter And Lamb voted Yes. The Motion Passed.

**1<sup>st</sup> PUBLIC HEARING ON CDBG 2021 GRANT APPLICATION**-Council President Zalom

Council President Zalom stated that we are allowed to apply for the CDBG grant every other year. Back in 2019 we purchased all the benches and another beach wheelchair. The CDBG grants are strictly



for projects that are always handicap accessible. This year we are looking to apply for the grant to purchase another mobi mat for one of the street ends. We usually get approved for around \$32,000 approximately with this grant and there is potential to get additional funds also. The application is due in February but before that we need to have two public hearings so this is the first one.

The Mayor opened the public hearing and asked if anyone wished to comment on the CDBG Application.

No one wished to comment. The Mayor closed the public hearing.

**CITIZENS COMMENTS:**

There were no public comments.

**COUNCIL COMMENTS:**

All of Council congratulated Councilwoman Zalom and Councilman Finter on another 3-year term.

Mr. Brice stated that the Verizon public hearing cannot be done in person but will be done virtual and will be January 19, 2021 at 7pm.

**EXECUTIVE SESSION:**

There was no executive session.

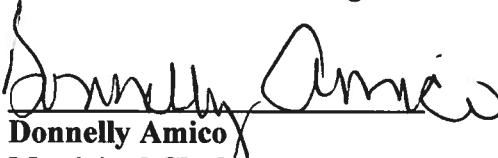
**ADJOURNMENT**

A Motion to adjourn the Reorg Meeting was made by Councilman Finter. The Motion was Seconded by Councilman Stogdill. Vote: All of Council was in favor.

The Reorg Meeting was adjourned at 7:53pm.

**CERTIFICATION**

I, Donnelly Amico, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey, does hereby attest these to be a true copy of the minutes of the Reorganization meeting held on the 4<sup>th</sup> day of January 2021.

  
Donnelly Amico  
Municipal Clerk