

BOROUGH OF LAVALLETTE(minutes)
CAUCUS/REGULAR MEETING OF THE MAYOR AND COUNCIL
LAVALLETTTE MUNICIPAL BUILDING
Monday, November 13, 2017-7:00 pm

CALL TO ORDER: Mayor Walter LaCicero, presiding

ROLL CALL: Council Members Borowski, Lamb, Zalom, Stogdill and Finter.

A Motion to excuse Councilwoman Filippone was made by Councilman Borowski. The Motion was Seconded by Council President Zalom. Vote: All of Council was in favor. The Motion Passed.

Also present: John Bennett, Borough Administrator
Eric Bernstein, Borough Attorney
Donnelly Amico, Municipal Clerk

READING OF THE OPEN PUBLIC MEETINGS ACT STATEMENT: Notice of this meeting was published in the Ocean Star on January 6, 2017. Notice was also posted on our municipal bulletin board and municipal website.

MOMENT OF SILENCE: The Mayor asked for a moment of silence for a long time summer resident, Barbara Wingerter from Bond Avenue.

PLEDGE OF ALLEGIANCE: Councilman Borowski led us in the Salute to the Flag.

MAYOR'S WELCOMING STATEMENT: The Mayor welcomed everyone to tonight's meeting. He stated that he heard a rumor that the Army Corps was not starting in Lavallette until 2019 but he believes that was a mistake in the year. We will be started and hopefully finished in 2018 we are just uncertain as to what month they will be starting. You will be updated when the information is given to us. He stated that anyone who wished to comment on any items that were not on the agenda or if they could not stay for the remainder of the meeting they could do so now. We are sad to announce that Mr. Bennett has put in his resignation. His last day will be November 30th. He will definitely be missed by all. We already put an ad in and we have received some applications so far. We were very concerned and a little scared when Chris Parlow left but after Mr. Bennett we are more confident. We are in no rush to hire an Administrator before the end of the year. Mr. Bennett was a very a good teacher. He taught our Clerk, CFO and even myself a lot so we will be okay for awhile.

COMMENTS FROM PUBLIC (Items not listed on agenda / not staying for remainder of meeting)

No one wished to comment.

APPROVAL OF MINUTES:

Minutes of Regular Meeting of October 16, 2017

A Motion to approve the minutes was made by Councilman Lamb. The Motion was Seconded by Councilman Stogdill. Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

PLANNING BOARD/BOARD OF ADJUSTMENT

<u>Unexpired Term</u>	<u>Position</u>	<u>Appointee</u>
4 year	Class IV Member	Barbara Brown
2 year	Alternate #1	John Borowski

REPORTS:

- a) Lavallette Construction Report for October 2017-Councilwoman Filippone-received
- b) Seaside Park Construction Report for October 2017-Councilwoman Filippone-received
- c) Lavallette Zoning Report for October 2017-Councilwoman Filippone-received
- d) Seaside Park Zoning Report for October 2017-Councilwoman Filippone-received
- e) Municipal Court Report for September & October 2017-Councilwoman Filippone-received
- f) Police Overtime Report for October 2017-Councilwoman Filippone-not received
- g) Animal Control Report for September & October 2017-Councilwoman Filippone-received
- h) Public Works Report for October 2017-Councilman Lamb-read report
- i) Public Affairs Report-Council President Zalom-We had a great beach sweeps and cigarette butts were 5th on the list. She remembers when cigarette butts were number 1 on the list and she had one of the tobacco companies send us 500 disposable ashtrays at no cost to us for the badge office to hand out for the smokers. Now they are 5th on the list which shows there are not many smokers anymore. The oyster dinner will be December 2nd and the tree lighting will be December 1st. The Birthday party will be December 21st. We had a great dune grass planting.
- j) Tax Account Report for October 2017-Tax Collector
- k) Revenue Transaction Report for September 2017-Chief Financial Officer

Motion: Second: Vote:

ON CONSENT AGENDA/OFF CONSENT AGENDA, AND VOUCHERS:

RESOLUTIONS – ON CONSENT:

- 2017-290 authorizing the cancellation of general capital fund grant receivable balances in the amount of \$117,113.17-Mr. Bennett stated that this was to take care of the best practices checklist. We had to cancel some of the old grant balances that were not used. We didn't have the actual cash; they were just draw down grants.
- 2017-291 approving a raffle license to the Lavallette School PTO to hold a 50/50 off premise draw raffle on December 7, 2017 at 7pm at the Lavallette Elementary School at 7pm
- 2017-292 authorizing the execution of a change order #1 to the contract with Johnson Baran Corp. to the contract for the Elizabeth Avenue and a portion of Dover Avenue road

improvements in the amount of \$9,800.00-Mayor LaCicero stated that this change order is to help with extra drainage regarding sump pump discharge. Councilman Borowski questioned if the drains were like a drywall? Mayor LaCicero stated that he believes it is like a hole with a drain.

- 2017-293 recognizing the month of November 2017 as “National Family Caregivers Month”
- 2017-294 approving a renumbering application of a property address at 1301 Grand Central Avenue, Units A & B, to 26 Washington Avenue, Units A & B
- 2017-295 authorizing the Mayor to sign and execute Policy Endorsements for the Horizon Employee Prescription Plans and the Horizon Dental Option Plan for year 2018
- 2017-296 opposing to any tax reform proposal that would eliminate the federal income tax deduction for state and local taxes (SALT)
- 2017-297 authorizing the refund of a tax overpayment in the amount of \$4,221.07 due to a duplicate payment
- 2017-298 approving the LOSAP for years 2014,2015,2016 for the Lavallette Fire Company volunteers with the total amount of \$32,200-Councilman Lamb requested this be put off consent.
- 2017-299 advising the State of New Jersey, Division of Pensions and Benefits of the Borough of Lavallette’s Chapter 88 status for their records
- 2017-300 approving a seasonal employee for the Department of Public Works at an hourly rate of \$10.00 commencing November 3, 2017 through April 30, 2018
- 2017-301 authorizing the refund of a tax overpayment in the amount of \$4,350.00 due to a duplicate payment
- 2017-302 appointing Christopher Reid, Esq as a hearing officer for the Borough of Lavallette for some contractual matters regarding the Lavallette Police Department
- 2017-303 authorizing the Mayor and Municipal Clerk to sign and execute the CDBG sub recipient agreements for the handicap accessible walkover on Trenton Avenue in the amount of \$32,000-Council President Zalom stated that we usually receive this agreement in July but the County advised me that there was a hold up with HUD.
- 2017-304 approving two raffle licenses to the Lavallette Heritage Committee to be held separately on December 2nd at the oyster dinner and the other on Dec 21st at the Lavallette Birthday Party-Councilman Borowski requested this be put off consent.
- 2017-305 authorizing transfers within the Current Fund in the amount of \$52,500-Mr. Bennett stated that there were some transfers that needed to be done due to the overtime for

our DPW employees regarding the water tower, the lifeguard building issues and for the street sweeper.

2017-306 approving a change order #2 with Brave Industrial Paint in the amount of \$4,473.88 decreasing the adjusted contract price to \$807,856.22-Mayor LaCicero stated that we usually don't see a decrease with a change order so we are happy about that.

A Motion to approve the consent agenda was made by Council President Zalom. The Motion was Seconded by Councilman Stogdill.

The Mayor opened the floor to the public and asked if anyone wished to comment on the consent agenda.

No one wished to comment.

The Mayor closed the floor to the public and asked Council for a vote on the consent agenda minus Resolutions 298 and 304.

Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

RESOLUTIONS - OFF CONSENT:

2017-298 approving the LOSAP for years 2014, 2015, 2016 for the Lavallette Fire Company volunteers with the total amount of \$32,200

A Motion to approve this resolution was made by Councilman Stogdill. The Motion was Seconded by Councilman Finter.

The Mayor opened the floor to the public and asked if anyone wished to comment on this resolution.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on this resolution.

Vote: Council Members Borowski, Zalom, Stogdill and Finter voted Yes. Councilman Lamb abstained. The Motion Passed.

2017-304 approving two raffle licenses to the Lavallette Heritage Committee to be held separately on December 2nd at the oyster dinner and the other on Dec 21st at the Lavallette Birthday Party

A Motion to approve this resolution was made by Councilman Finter. The Motion was Seconded by Councilman Stogdill.

The Mayor opened the floor to the public and asked if anyone wished to comment on this resolution.

No one wished to comment. The Mayor closed the floor to the public and asked Council for a vote on this resolution.

Vote: Council Members Zalom, Stogdill, Finter and Lamb voted Yes. Councilman Borowski abstained. The Motion Passed.

2017-307 approving the Memorandum of Agreement between the Borough of Lavallette and the Lavallette PBA #372

Councilman Borowski requested that this be discussed in Executive Session before a vote.

Motion: Second: Vote:

2017-308 approving the Memorandum of Agreement between the Borough of Lavallette and the Teamsters Local #97

Mr. Bennett stated requested that this be discussed in Executive Session before a vote.

Motion: Second: Vote:

APPROVAL OF VOUCHERS:

2017-309 Bills List in the amount of \$1,447,203.04

A Motion to approve the bills list was made by Councilman Finter. The Motion was Seconded by Councilman Stogdill. Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

ORDINANCES ON FOR FINAL READING/ADOPTION:

ORDINANCE 2017-18 (1178) AN ORDINANCE OF THE BOROUGH OF LAVALLETTE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 90 OF THE CODE OF THE BOROUGH OF LAVALLETTE, ENTITLED "ZONING" AMENDING SECTIONS 24, 37, 44, AND 50, ENTITLED, "AREA, YARD AND BUILDING REQUIREMENTS"

Mr. George stated that the Lavallette Planning Board had to cancel a few meetings due to the death of the Chairman so they have not been able to discuss and review this ordinance. They have requested that the adoption and public hearing of this ordinance be carried until the meeting of December 4, 2017.

Motion: Second: Public Hearing: Vote:

ORDINANCE 2017-20 (1180) ORDINANCE OF THE BOROUGH OF LAVALLETTE,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING
CHAPTER 89 OF THE BOROUGH CODE, ENTITLED "VEHICLES AND TRAFFIC" SO AS
TO REVISE SECTION 89-26

Mayor LaCicero stated that these spaces are for the newly paved roads on Elizabeth and Dover Avenues. With every new paved road we will include one handicap space so eventually every street will have a handicap space.

A Motion to approve this Ordinance was made by Council President Zalom. The Motion was Seconded by Councilman Finter.

The Mayor opened the public hearing and asked if anyone wished to comment on this ordinance.

No one wished to comment.

The Mayor closed the public hearing on this ordinance and asked Council for a vote.

Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

CAPITAL ORDINANCE NO. 2017-22 (1182) CAPITAL ORDINANCE PROVIDING FOR THE
ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND APPROPRIATING \$122,500
THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF LAVALLETTE, IN THE
COUNTY OF OCEAN, NEW JERSEY

Mr. Bennett stated that this is for some equipment needed such as a new sand sifter and tractor. This is also pay as you go so there will be no bonding for this equipment.

A Motion to approve this Capital Ordinance was made by Council President Zalom. The Motion was Seconded by Councilman Borowski.

The Mayor opened the public hearing and asked if anyone wished to comment on this capital ordinance.

No one wished to comment.

The Mayor closed the public hearing on this capital ordinance and asked Council for a vote.

Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

BOND ORDINANCE 2017-23 (1183) BOND ORDINANCE PROVIDING FOR CAPITAL
IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT,
APPROPRIATING \$427,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$248,375
BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED

IN AND BY THE BOROUGH OF LAVALLETTE, IN THE COUNTY OF OCEAN, NEW JERSEY

Mr. Bennett stated that this bond ordinance is for the President Avenue road improvements as well as some more equipment such as another tractor and rake. It also includes the 6 new air pacs for the Lavallette Fire Dept. to replace some current ones that are outdated. This bond ordinance will be for temporary funding not permanent. It will also be pay as you go and any financing will not be long term.

A Motion to approve this bond ordinance was made by Council President Zalom. The Motion was Seconded by Councilman Finter.

The Mayor opened the public hearing and asked if anyone wished to comment on this bond ordinance.

No one wished to comment.

The Mayor closed the public hearing on this bond ordinance and asked Council for a vote.

Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

COMMUNICATIONS:

Engineering:

- a) O'Donnell, Stanton & Associates/Michael O'Donnell, Engineer/2018 NJDOT Municipal Aid Program/Philadelphia Avenue Road Improvements/Received October 6, 2017
- b) O'Donnell, Stanton & Associates/Michael O'Donnell, Engineer/2018 NJDOT Municipal Aid Program/Bryn Mawr Avenue Road Improvements/Received October 6, 2017
- c) O'Donnell, Stanton & Associates/Jack Berens, Project Manager/Rehabilitation & Repainting of Elevated Water Storage Tank/Brave Industrial Paint, LLC/Pay Estimate No. 3/Received October 26, 2017
- d) O'Donnell, Stanton & Associates/Michael O'Donnell, Engineer/Elizabeth Avenue Road Improvements/Pay Estimate No. 1/Received October 31, 2017

New Jersey League of Municipalities:

- a) Daily Update/Received October 4, 2017
- b) 2017 Conference App Available Now/Received October 5, 2017
- c) Weekly Update/Received October 6, 2017
- d) Weekly Update/Received October 13, 2017
- e) Avoid Lines On-Site at the Annual League Conference/Received October 19, 2017
- f) Weekly Update/Received October 20, 2017
- g) Tax Action Today to Protect NJ Taxpayers and Municipalities/Received October 25, 2017

General With No Action:

- a) Lynne Gilstrap/Eagle Point, Oregon/thank you letter to Mayor & Council and all employees of Lavallette for doing an outstanding job in returning the shore to its former state/Received October 26, 2017-Council President Zalom stated that this letter was so inspirational.
- b) Norris, McLaughlin, Marcus, Attorneys At Law/Stephen Offen, Esq./Verizon Wireless/withdrawing request to locate and operate in the Borough's right of way/Received October 26, 2017
- c) FEMA/Christopher Logan, Director/CDL Cancellation Approved 100%/Received October 27, 2017-Mayor LaCicero stated that this letter was great for the Borough because it is advising us that our CDL of \$2.7 that we took during the storm has been 100% forgiven.
- d) James Peeney/235 Westmont Avenue/Advising the Holy Name Society of St. Pio will be holding a "Doo Wop" Music Band on May 5, 2018 from 6 to 9:30 pm and an Oktoberfest Party on September 22, 2018 from 6 to 9:30 pm both at the Parish Hall/Received October 31, 2017
- e) Ocean County Utilities Authority/Robert McLaughlin, Planning Specialist/Third Quarter 2017 Metered Flow Data/Received November 8, 2017-Councilman Finter stated that our flow increased \$700,000 from last year.

UNFINISHED BUSINESS:

Mr. Bennett stated that he just wanted to give some praise to the Lavallette Police Department for apprehending the person who robbed the Sunoco station back in June of 2017. They did a great job of investigating and with the help of other towns that seemed to have the same issue with the assailant they were able to make an arrest. Also, the Teamsters 469 Public Works Contract will start their negotiations soon. They seem to have an issue with our request for mandatory CDL licenses so he will reach out to Mr. Potter from the Teamsters and discuss this with him. Also, there were some issues regarding the food truck festival of October 15th that was sponsored by the LBA. Apparently, at the last minute, some electrical needed to be installed for the beer tent. The beer was being sold by the Lavallette Fire Department and they received the profits from the sale however the LBA seemed to be overcharged for that particular cost that they should not have had to pay. In the future, these issues should be worked out ahead of time to prevent the overcharges. This seems to have been the first time that this issue has occurred so maybe it was just a one time thing. As long as Public Works is notified ahead of time, there won't be a problem regarding the overtime because the work can be done while they are still working before the weekend.

NEW BUSINESS:

FSD Enterprises, Declan O'Scanlon-Agreement to Continue Professional Services.

Mr. Bennett stated that Mr. O'Scanlon has sent over this agreement to continue his services for the cell towers consultant. This contract has expired as of 2015 so if we want to continue his consulting services we should go ahead with this agreement.

Mayor LaCicero stated that he thinks it is a good idea to continue his services. If we don't use him, we won't be charged but at least we will have the agreement in place. We will put it on for the next meeting.

Discussion on a Petition for a "Weekend Construction Moratorium submitted by Mary Logios and Sandee Malenky, both of Sterling Avenue.

Mayor LaCicero stated that we received a petition from two residents from Sterling Avenue for a moratorium on weekend construction during the summer months.

Council President Zalom stated that she doesn't think we are ready for this yet. We still have homes that are being constructed due to Sandy. The weather over here doesn't even start getting good until the summer months. Our spring season is still too windy and cool, and also too rainy. Also, our summer residents like to be here when there houses are under construction so they schedule during the summer months.

Councilman Borowski stated that he reached out to some local contractors in town and they advised me that they would have no issue with just not allowing it on Sundays but they utilize their Saturdays for finishing up jobs and prefer to leave that day open.

Councilman Lamb stated that he agrees that our weather really doesn't start getting really nice every day until June through summer.

Council President Zalom stated that maybe we can look at it again next year after we see how much construction is going on next summer.

Councilman Finter stated that his only issue is it not being fair to renters who come to Lavallette to enjoy their vacation only to be bothered by all the construction going on around them with the noise.

Councilman Stogdill stated that he would have no issue with not permitting it on Sundays but Saturdays is another work day for them.

Mayor LaCicero asked both women who submitted the petition to come to the microphone and speak about their issue.

Mary Logios, 4 Sterling Avenue, thanked the Mayor for accepting the petition and allowing them to speak about it. There has to come a time when the full time residents get to enjoy their quality of life with some peace and quiet for a little while. Even when we go to the beach we can still hear the noise of saws, machines and hammers. Bay Head and Mantoloking have already done this so what makes us any different?

Sandy Malenky, 6 Sterling Avenue, stated that Sandy was five years ago. Probably 85% of the homes are all redone and complete. We just want to be able to enjoy our peace and summer months like we did before the storm when there was not as much construction as there has been since the storm.

Mrs. Logios stated that they are only asking for the weekends during the summer months, which is not a lot to ask. Once contractors know they have a time limit to get their work done, they seem to move faster anyway so they can get paid.

Mayor LaCicero stated that they made a good case but none of Council has seemed to put a motion on the floor so it doesn't look like you are going to get this done for next year.

COMMENTS FROM THE PUBLIC:

Chris Chamberlain, 26B Bond Avenue, stated that the FAA is pushing to commercialize these unmanned aircrafts known as drones. He would like Council to put something in writing to object to this.

Mr. Bennett stated that Mr. Chamberlain should get all the information needed and give it to Donnelly and we will take care of writing something up.

Mr. Chamberlain also stated that 902 Ocean Front has been boarded up for over a year now and they just noticed the other day that the board where the door is has been pulled off so the house is now exposed.

Mr. Bennett stated that we will make sure that gets taken care of.

Bob Astorino, 2 Elizabeth Avenue, questioned what the delay was regarding the Elizabeth Avenue paving?

Mr. Bennett stated that he questioned that himself. He spoke to the Engineer and he has been told that the work will start again this week.

Jon Corney, 1 Newark Avenue, stated that the bocce ball courts are in serious need of repair.

Councilman Lamb stated that Public Works has already raked it but they are not experts on **bocce**.

Mayor LaCicero stated that he discussed this issue with another resident in my office and he was supposed to bring me a proposal on repairing the courts. Hopefully, he will get that to us so we can look into it.

Mr. Corney stated that the boat ramp needs cleaning out so badly. It really needs to be revamped or something.

Mayor LaCicero stated that we are already looking into some new grants coming out for that reason. There are grants called iboat that will give you the money through the grant to revamp this boat ramp.

Mr. Corney stated that he will miss Mr. Bennett. He wishes him well.

Mayor LaCicero stated that he just realized he needed to get approval for the Personnel Committee to go over the applications and schedule interviews. The Committee will consist of Councilman Borowski, Councilwoman Filippone and himself.

A Motion to approve the Personnel Committee was made by Councilman Lamb. The Motion was Seconded by Councilman Stogdill. Vote: All of Council was in favor. The Motion Passed.

COMMENTS OF THE MAYOR AND COUNCIL MEMBERS:

Councilman Borowski stated that he just wanted to say that Mr. Bennett has always been a gentleman and professional and he will be missed. He wishes him all the best in the future. He has been a delight to work with and always very responsive. His attention to detail was always remarkable.

Council President Zalom seconded those comments. He will be sorely missed and she wished he could have stayed. She stated that there is a non profit organization that would like to come and discuss building a playground area at no cost to the Borough. If a playground is not sufficient they could do something else for the bay front. I would like to schedule him to come for the meeting of December 18th for the discussion.

Councilman Lamb stated that he too is going to miss Mr. Bennett. We had a great 19 months with him. He wishes him well.

Councilman Finter stated that Mr. Bennett will be missed. It was a pleasure working with him. He was always accessible no matter where he was.

Councilman Stogdill stated that he was going to miss his conversations with Mr. Bennett and wishes him all the best.

Mayor LaCicero stated that he is not happy that he is leaving. He will definitely be missed. He wishes him well.

EXECUTIVE SESSION:

Mr. George stated that there is a need to go into executive session to discuss two contractual matters regarding the PBA and the Teamsters 97 contracts. There may be action taken when we reconvene.

A Motion to adjourn the Caucus/Regular meeting to go into executive session was made by Councilman Finter. The Motion was Seconded by Councilman Borowski. Vote: All of Council was in favor. The Motion Passed.

The Caucus/Regular Meeting was adjourned to go into executive session at 8:09 pm.

A Motion to reconvene the Caucus/Regular Meeting was made by Council President Zalom. The Motion was Seconded by Councilman Finter. Vote: All of Council was in favor. The Motion Passed.

Mr. George stated that while in Executive Session we only discussed the Teamsters 97 contract first. There was discussion on the duration of the contract and also salaries and a step guide. There is action that needs to be taken to approve the Memorandum of Agreement.

A Motion to approve the Memorandum of Agreement with Resolution 2017-308 was made by Council President Zalom. The Motion was Seconded by Councilman Finter. Vote: Council Members Borowski, Zalom, Finter and Lamb voted Yes. Councilman Stogdill was not present for the executive session. The Motion Passed.

Councilman Borowski stated that it should be on the record that there are five Administrative employees that are in this contract.

Mr. George stated that the executive session needed to be broken into two sessions due to one Council Member not being able to attend the Teamsters 97 discussion and the Mayor and a Council Member not being able to attend the discussion on the PBA contract.

Mr. George stated that we will now go into an executive session to discuss the PBA Memorandum of Agreement. There may be action taken when we reconvene.

A Motion to go into another executive session was made by Council President Zalom. The Motion was seconded by Councilman Borowski. Vote: All of Council was in favor. The Motion Passed.

The Caucus/Regular Meeting was adjourned at 8:46 pm.

A Motion to reconvene the Caucus/Regular Meeting was made by Councilman Finter. The Motion was Seconded by Council President Zalom. Vote: All of Council was in favor. The Motion Passed.

The Caucus/Regular Meeting was reconvened at 9:42pm.

Mr. George stated that while in executive session there was discussion on the PBA Memorandum of Agreement. No action will be taken tonight.

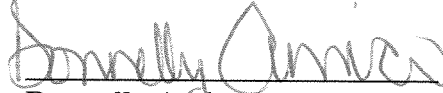
ADJOURNMENT:

A Motion to adjourn the Caucus/Regular Meeting was made by Councilman Finter. The Motion was Seconded by Councilman Stogdill. Vote: All of Council was in favor. The Motion Passed.

The Caucus/Regular Meeting was adjourned at 9:43 pm.

CERTIFICATION

I, Donnelly Amico, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey, does hereby attest these to be a true copy of the minutes of the meeting held on the 13th day of **November 2017**

A handwritten signature in black ink that reads "Donnelly Amico". The signature is written in a cursive style with a horizontal line drawn across the middle of the name.

**Donnelly Amico
Municipal Clerk**