

**BOROUGH OF LAVALLETTE  
MEETING OF MAYOR AND COUNCILTE MUNICIPAL BUILDING  
Monday, January 6, 2025**

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**MEETING NOTICE STATEMENT:**

Notice of this meeting complies with the Open Public Meetings Act. Notice was published in the Ocean Star on January 10, 2024. Notice was posted on the Municipal Bulletin Board and the Municipal Website.

**SALUTE TO THE FLAG:**

**ADMINISTRATION OF OATH OF OFFICE:**

**Joanne Filippone** as Councilwoman will take her Oath of Office which will be administered by Borough Administrator John Bennett, Esq. Barbara Susinno will be holding the Bible. Three (3) year term of office from January 1, 2025 through December 31, 2027.

**James G. Borowski** as Councilman will take his Oath of Office which will be administered by his brother John Borowski, Esq. His wife Andrea and children, Kayleigh and James will be holding the Bible. Three (3) year term of office from January 1, 2025 through December 31, 2027.

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**ROLL CALL:** Councilwoman Anita F. Zalom  
Councilman Robert P. Lamb  
Councilwoman Joanne Filippone  
Councilman James G. Borowski  
Councilman Michael Stogdill  
Councilman David Finter

Also Present: Donnelly Amico, Municipal Clerk  
William Burns, Esq.  
John Bennett, Borough Administrator

**MAYOR'S ANNUAL MESSAGE:**

**ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2025:** (requiring Council approval)

Motion: Second: Discussion: Vote:

**2025 BOROUGH APPOINTMENTS BY THE MAYOR:** (not requiring Council approval)

**Planning Board / Board of Adjustment**

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
1 Year	Class I Member/Mayor’s Designee	Jennifer Hartman-Sica
1 Year	Class II Member	John Bennett
4 Year	Class IV Member	Thomas Restaino
2 Year	Alternate Member #2	Jennifer DeRienzo

**2025 BOROUGH APPOINTMENTS BY THE MAYOR:** (requiring Council approval)

1 Year	Class III Member	Joanne Filippone
--------	------------------	------------------

Motion: Second: Discussion: Vote:

**2025 COUNCIL COMMITTEE ASSIGNMENTS:**

**Committee Assignments of Borough Council**

By Borough Council (Resolution 2025-01: Motion: Second: Discussion: Vote)

**2025 BOROUGH APPOINTMENTS BY THE MAYOR:** – (requiring advice and consent of Council)

**Borough Attorney-** Hartman/Duff-William Burns, Esq.

By Borough Council (Resolution 2025-02: Motion: Second: Discussion: Vote)

**Borough Auditor-** Oliwa & Company

By Borough Council (Resolution 2025-03: Motion: Second: Discussion: Vote)

**Consulting Engineer-** Morgan Municipal Engineering  
Remington & Vernick  
T & M Associates

By Borough Council (Resolution 2025-04: Motion: Second: Discussion: Vote)

**Various Professional Appointments -**

Bond Counsel-Dilworth, Paxson, LLP      Planning Board Attorney-Terry Brady, Esq.  
Bonnie Peterson, Esq.-Borough Prosecutor      Alternate Prosecutor-David Casadonte, Esq.

Special Prosecutor- Steven Zabarsky, Esq. Public Defender - Margarie Herlihy, Esq.  
Conflict/Alternate Public Defender-John Nolan, Esq.  
Special Counsel-Jean Cipriani, Esq.

By Borough Council (Resolution 2025-05: Motion: Second: Discussion: Vote)

**Various Advisory Committees-**

Mayor Advisory Committee:

Al DeBenedictis, Chairman

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison  
Elaine Schardien

Joseph Palinsky  
Patricia Hoffman

Municipal Utility Advisory Committee:

Dave Finter, Liaison  
Al DeBenedictis  
Glen Mazzarano

James Borowski, Liaison  
Joseph Palinsky

Ordinance Committee:

Joanne Filippone, Liaison  
Sheila Sharkey  
Martin Morales  
Nicholas Zaccaria  
Georgia Calderaro  
Barbara Susinno

David Finter, Liaison  
Patricia Marrone  
Audrey Zylinski  
Mark Speaker  
Adele Ronchetti  
Landon Hoberman

Recreation Advisory Committee:

Anita Zalom, Liaison  
Patricia Hoffman  
Georgia Calderaro  
Chief Christian LaCicero  
Theresa Coleman  
Joyce Hornung  
Patricia Marrone  
Judith Josephs

Michael Stogdill, Liaison  
Dr. Jim Enright  
Bart Coleman  
Sgt. Adam LaCicero  
Harriet Sheridan  
Bruno Hornung  
Audrey Zylinski

Beautification Committee:

Anita Zalom, Liaison

Joanne Filippone, Liaison

Patricia Marrone  
Theresa Coleman  
Joyce Hornung  
Adele Ronchetti  
Kaitlyn Hajisafari

Arlene Maglionico  
Bruno Hornung  
Anne Schneider  
Rich Traverso

Environmental Protection Advisory Committee:

Anita Zalom, Liaison  
Mark Speaker, Chairman  
Patricia Hoffman

Dave Finter, Liaison  
Donna Franzoso  
Barbara Susinno

Goose Patrol Committee:

Joanne LaCicero, President  
Susan Kotch  
Gary Norman

Glenn Mazzarano  
Sandra Mazzarano

Memorabilia Advisory Committee:

Joanne Filippone, Chairperson  
Harry Dews  
Patricia Marrone

Council President Anita Zalom  
Mary Jo Austin

Business & Tourism Committee

Mark Speaker, Chairman

By Borough Council (Resolution 2025-06; Motion: Second: Discussion: Vote:)

**RESOLUTIONS – ON CONSENT:**

- 2025-07 Authorizing execution of Schedule “C” Agreement with the County of Ocean for year 2025
- 2025-08 Increasing minimum wage hourly rates to \$15.49 effective January 1, 2025
- 2025-09 appointing Theodore Golubowski as the Clean Communities Coordinator
- 2025-10 Authorizing the appointment of Phoenix Advisors for the continuing disclosure agent services and independent registered municipal advisor for the year 2025
- 2025-11 Designating Official Newspapers
- 2025-12 Authorizing officials to sign checks, disbursement funds, checks and drafts

- 2025-13      Establishing 2025 Petty Cash Funds
- 2025-14      Designating Official Depositories
- 2025-15      Establishing calendar of 2025 Council Meetings
- 2025-16      Adoption of Rules for the Mayor and Council
- 2025-17      Fixing rate of interest to be charged on delinquent taxes or assessments
- 2025-18      Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2025-19      Establishing the allocation of salaries of certain employees within the Borough
- 2025-20      Reaffirming Cash Management Plan
- 2025-21      Temporary Budget
- 2025-22      Adopting federal guidelines for mileage reimbursement for Public Officials
- 2025-23      Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2025-24      Approving appointment of John Bennett as Ocean County JIF/MEL Fund-Fund Commissioner and Donnelly Amico as Alternate Fund Commissioner
- 2025-25      Establishing the allocation of the funds received from the State drunk driving enforcement fund and authorizing Mayor Walter LaCicero to sign the quarterly DWI reports
- 2025-26      Establishing Change Funds
- 2025-27      Endorsing submission of year 2025 Recycling Tonnage Grant Application
- 2025-28      Authorizing Software Contract – Edmunds & Associates \$13,217.26
- 2025-29      authorization to approve seasonal appointments prior to meeting confirmation
- 2025-30      Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator
- 2025-31      Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2025
- 2025-32      Approving contract for C-2 License-Theodore J. Golubowski

- 2025-33 Approving contract for T-2 and W-2 Licenses-Charles Farrah
- 2025-34 Approving appointment of Public Power Association of New Jersey Representatives: Councilman James G. Borowski – Representative / Dave Finter - Alternate
- 2025-35 Approving appointment of Emergency Management Team for 2025
- 2025-36 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2025-37 Approving appointments within the Lavallette Police Department for 2025: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2025-38 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator – Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2025
- 2025-39 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator
- 2025-40 Appointing Meridian Occupational Health, P.C. as Municipal Physician Practice for the Borough of Lavallette
- 2025-41 Authorizing Mayor Walter G. LaCicero to execute an agreement with Commerce Risk Control Services and Dynamic Testing Services to provide services relating to an Alcohol and substance program for CDL drivers
- 2025-42 Approving the Ocean County Animal Facilities Fee Schedule for 2025
- 2025-43 Appointing Sergeant Michael Monica as Internal Affairs Officer for the Lavallette Police Department
- 2025-44 approving the Memorandum of Understanding between the Borough of Lavallette and the Dispatchers & Records Clerk Union beginning January 1, 2025 through December 31, 2028

Motion: Second: Public Comment: Vote:

**RESOLUTIONS OFF-CONSENT:**

- 2025-45 Establishing non-contractual employee annual salaries for 2025

Motion: Second: Public Comment: Vote:

- 2025-46 Appointing Lori Stogdill as the 2025 Right to Know Coordinator

Motion: Second: Public Comment: Vote:

2025-47 approving the Memorandum of Understanding between the Borough of Lavallette and Teamsters 97 beginning January 1, 2025 through December 31, 2027

Motion: Second: Public Comment: Vote:

**2024 BILLS LIST:**

2025-48 Bills List in the amount of \$1,502,679.24

Motion: Second: Public Comment: Vote:

**2025 BILLS LIST:**

2025-49 Bills List in the amount of \$217,481.12

Motion: Second: Public Comment: Vote:

**1<sup>st</sup> PUBLIC HEARING ON CDBG 2025 GRANT APPLICATION-Councilwoman Zalom**

Motion: Second: Public Hearing:

**CITIZENS COMMENTS:**

**COUNCIL COMMENTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT**