

**MINUTES
BOROUGH OF LAVALLETTE
REORGANIZATION MEETING OF THE PLANNING BOARD
Thursday, January 9, 2014 -7 P.M.**

Chairman Howard presiding

Roll Call: Lionel Howard, Chairman - present
Joseph Palinsky - present
Rosangela Zaccaria - present
Anthony Cataline - present

Vincent Marino - present

Terry Brady - present

Public Notice Announcement:

This is the Borough of Lavallette Planning Board meeting of January 9, 2014. Adequate notice of this meeting has been given as required by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law." The date, time and place of this meeting was posted on the bulletin board located in the Borough Hall, filed with the Borough Clerk, and supplied to one of the official Borough newspapers, the Ocean Star.

Flag Salute: Chairman Howard lead the salute to the flag.

New Business:

The following Board Members were re-appointed for the appropriate terms:

- Len Calderaro, Class IV
- Joanne Filippone, Class III
- Chris Parlow, Class II
- Jack Sauer, Class I
- William Zylinski, Class IV

Mr. Howard asked the newly appointed members to step up and be sworn in by Mr. Brady. After the swearing in ceremony, the members took their seats as Planning Board members.

Roll Call: Lionel Howard – present
Jack Sauer, Mayor's Designee - present
Joanne Filippone - present
Joseph Palinsky - present
Len Calderaro - present
William Zylinski - present
Rosangela Zaccaria - present
Anthony Cataline - present
Christopher Parlow - present

Barbara Brown - absent
Vincent Marino - present

T. Brady, Esq. - present

Mr. Howard asked for a nomination for Chairman for the year 2014. Mr. Zylinski nominated Lionel Howard as Chairman, seconded by Mr. Calderaro, with all present voting in favor.

Mr. Howard took the Chair.

Chairman Howard asked for a nomination for Vice-Chairman for the year 2014. Mr. Howard nominated William Zylinski, seconded by Mr. Palinsky, with all present voting in favor.

Chairman Howard asked for a motion for Secretary for the year 2014. Mr. Howard nominated Joyce Deutsch, seconded by Mr. Zylinski, with all present voting in favor.

Chairman Howard revealed the results of the Request For Proposal for Planning Board Attorney. He explained that Terry Brady of Brady & Kunz was the only bidder, and nonetheless the Planning Board is pleased to adopt a resolution awarding Brady & Kunz the contract for Planning Board Attorney for 2014. A motion was made by Mrs. Filippone, seconded by Mr. Zaccaria with all present voting in favor.

Chairman Howard revealed the results of the Request For Proposal for Planning Board Engineer. He explained that the Planning Board received information from two other bidders, and the Planning Board is pleased to adopt a resolution awarding the contract for Planning Board Engineer for 2014 to Michael O'Donnell of O'Donnell, Stanton & Associates, Inc., 1705 Route 37E, Toms River, NJ 08754. A motion was made by Mrs. Zaccaria, seconded by Mrs. Filippone with all present voting in favor.

Chairman Howard asked for a resolution to adopt the Planning Board Procedures for the year 2014. The Board members instructed the secretary to include the comment about *"Applicants who are owners of a condominium should either have the condominium association apply to the Planning Board or obtain a notarized affidavit from the Condominium Association showing that the association approves of the application and all of its particulars."* A motion to approve was made by Mr. Zylinski, seconded by Mr. Parlow with all present voting in favor.

Chairman Howard asked for a resolution approving the meeting dates for the year 2014. After a brief discussion regarding the Workshop Meeting schedule, it was decided to make the following change: *"BE IT RESOLVED that Workshop Meetings will start at 6:45 p.m. in the Lavallette First Aid Building, 1207 Bay Boulevard, Lavallette, NJ. The Board will also hear applications and discuss other business of the Board as necessary at 7:00 p.m. or shortly thereafter."* A motion to approve was made by Mrs. Filippone, seconded by Mr. Cataline with all present voting in favor.

Chairman Howard asked for a resolution approving the Procedures & Suggestions to Applicants for 2014. At the suggestion of Mr. Howard, the following information was added: *"Send by certified mail, a copy of Form C to each property owner and other appropriate organizations. Alternatively, you may hand deliver Form C making sure you obtain a copy signed by the property owner in the space provided."* A motion to approve was made by Mrs. Filippone, seconded by Mr. Cataline, with all present voting in favor.

The Board unanimously approved the Ocean Star & the Star Ledger as official Planning Board newspapers.

The Board unanimously approved both the Variance Application Check List and the Minor Site Plan Check List for 2014 with the addition of the condominium statement as mentioned above.

Review & Approval of Minutes:

Chairman Howard pointed out that a correction to the December 12, 2013 minutes should be made on page 3. Mr. Howard then asked the Board to approve these minutes with the noted correction. All members who attended the December 12, 2013 meeting voted to approve.

Resolutions to be Memorialized:

Application #22-13, Robert Shoemaker, Lavallette Hardware, 1601 Grand Central Ave., Block 17, Lots 29 & 30 – relief from permitted use – proposing a second story mixed use (approved with conditions)

Application #26-13 EXP, Joseph & Teresa Russo, 204 Bryn Mawr Ave., Block 1115, Lot 2 (east dwelling) Mallard Lagoon Condominium Association – expedited application – demolition and replacement of non-conforming structure due to storm damage within the same footprint (approved on condition of Engineer’s Resolution Compliance)

Public Comments:

At approximately 7:40 p.m. Mr. Howard opened the meeting for public comment and having none, the public portion was closed at approximately 7:41 p.m.

Adjourn:

On motion by Mr. Parlow, seconded by Mr. Zylinski, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Joyce Deutsch, Secretary